

# **ACADEMIC CALENDAR 2019-2020**



## **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

(A unit of Annai Fathima Educational Society (Regd.),  
Affiliated to Madurai Kamaraj University, Madurai)

---

**Annai Fathima College of Arts and Science,  
Fathima Nagar, Alampatty, Thirumangalam–625706,  
Madurai District, Tamilnadu.  
Phone: 8220008005, 7708064743**

---

E-mail: [info@annaifathimacollege.edu.in](mailto:info@annaifathimacollege.edu.in)  
Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

# **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

(A unit of **Annai Fathima Educational Society** (Regd.),  
Affiliated to Madurai Kamaraj University)

## **ACADEMIC CALENDAR 2019-2020**

**Annai Fathima College of Arts and Science,**

Fathima Nagar, Alampatty,

Thirumangalam–625706,

Madurai District,

Tamilnadu.

Phone: 04549 – 284528, 294580, 325222, 8220008005,

Fax: 04549 –284974

E-mail: [info@annaifathimacollege.edu.in](mailto:info@annaifathimacollege.edu.in)

Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

# **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

## **VISION**

To serve the society and the student community by providing an education system that can meet the demands of tomorrow's world and to create an atmosphere for an education of global standard among rural community and inspire them to match with the global standard.

## **Mission**

- To play an important role in building the social infrastructure with the spirit of modern education values.
- To reach beyond the barriers of society with the spirit of Freedom, Justice and Tolerance
- To develop the spirit of a common- man through Discipline, Dedication and Devotion
- To develop the spirit of leadership of national fervor and the spirit of 'Universal scholar' by imparting Value Education

# **Personal Memorandum**

**PHOTO**

**NAME** : \_\_\_\_\_

**COURSE** : \_\_\_\_\_

**REG. NO.** : \_\_\_\_\_

**DATE OF BIRTH** : \_\_\_\_\_

**FATHER'S NAME** : \_\_\_\_\_

**BLOOD GROUP** : \_\_\_\_\_

**HEIGHT** : \_\_\_\_\_

**WEIGHT** : \_\_\_\_\_

**CONTACT ADDRESS** : \_\_\_\_\_

**E-MAIL ID** : \_\_\_\_\_

**PHONE NUMBER** : \_\_\_\_\_

**DAY SCHOLAR /** : \_\_\_\_\_

**HOSTELLER**

# NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my due respect to parents, teachers and all elders and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness

## TAMILTRANSLATION

cWjpnkhop

,e;jpahvdJjha;ehL.,e;jpah;midtUk;  
vd;cld;gpwe;jth;fs;.vd;ehl;ilehd;nghpJk;Nerpf;fpd;Nwd;.,e;e  
hl;bd;gok;ngUikf;fhfTk;gd;KfkuGr;rpwg;Gf;fhfTk;ehd;ngU  
kpkj;milfpd;Nwd;.,e;ehl;bd;ngUikf;Fj; jFe;Jtpsq;fplvd;Wk;  
ghLgLNtd;.

vd;Dila ngw;Nwhh;> Mrphpah;fs;> vdf;F tajpy;  
%j;Njhh;midtIUak;kjpg;Ngd;.vy;NyhhplKk;md;Gk;khpahij  
Ak;fhl;LNtd;.

vd;ehl;bw;Fk;vd;ehl;Lkf;fSf;Fk;cioj;jplKide;Jepw;Ngd;  
.mth;fs;eyKk;tsKk; ngWtjpy;jhd;vd;Wk;kfpo;r;rpfhz;Ng

# COLLEGE PRAYER SONG

tpz;zfKk;

kz;zfKk;tpae;Jiuf;fte;Jcjpj;j

mUikahdghj;jpkh—

md;idghj;jpkhngz;kzpf;F

fz;kzpaha;nghpath;f;Ftpz;kzp

aha;te;jpUf;Fk;ed;kzpaha;

ghh; cah;j;Jk; ghj;jpkh—

md;idghj;jpkhnrq;fjpNuhd;nghw;Fsk;ig

rpj;jte;jnts;sp;fhiyte;jika

ha;te;Jcjpj;j

khkzpNaghj;jpkh—md;idghj;jpkh

# jkpo;jha;tho;j;J

ePuhUq; flYLj;j epykle;ijf;

nfopnyhOFk;rPuhUk; tjdnkdj; jpfo;guj

fz;lkpjpy;njf;fzKk;mjpw;rpwe;jjpuhtpl

ey;jpUehLk;jf;frpW gpiwEjYk;

jhpj;jeWe;

jpyfKNkmj;jpyfthridNghy;midj;JyFk;,

d;gKw

vj;jpirAk;Gfo;kzf;f,Ue;jngUe;jkpozq;Nf!jkpo

zq;Nf!cd;rPhpsikj;jpwk;tpae;Jnray;kwe;J

tho;j;JJNk!

tho;j;JJNk!tho;j;JJNk!

*-kNdhd;kzpak;ng.Re;juk;gps;is*

# **ANNAI FATHIMA EDUCATIONAL SOCIETY**

AFES registered under the Tamilnadu Societies Registration Act in year 1994 with the common objective of developing post-secondary professional and technical education. The society is run by a group of philanthropists from different walks of life for qualitative academic programmes and to enlighten the students drawn from the most backward areas of the country as visualized by our Honorable Founder, **Thyagi Mohamed Haneefa**. This task is now carried out vibrantly by his noble son & a professional technocrat, our Honorable Chairman, **Mr.M.S.Shah** and our Honourable Chief Executive officer, **Mrs.Shakeela Shah**. The successful management of **Annai Fathima College of Arts and Science & Annai Fathima Institute of Catering Administration** stands as the symbol of their commitments and devotion. The main objective of the society is now aiming towards the offering of “Job Guaranteed Education” to them out hat an affordable cost”. For the past two decades, the college has made a phenomenal progress and an indelible mark in the academic arena by name & fame through offering quality education.

**Annai Fathima College of Arts and Science** is offering them ostsought after courses such as Forensic Science & Criminology Hotel Management, Tourism, Hospitality Management, Airline & Hospitality, Aviation Management, Business Administration, Commerce, Information Technology and Computer Application besides all core subjects of high demand.



**A 3 years Diploma in Hotel Management and Catering Technology** offered by **ANNAI FATHIMA INSTITUTE OF CATERING ADMINISTRATION** is approved by the **All-India Council of Technical Education (AICTE), New Delhi** and is affiliated to the Directorate of Technical Education (DOTE), Tamil Nadu. The Management is much proud to state this is the only such course offered in South Tamil Nādu.

**The Annai Fathima Institutions** are preparing the students through capacity building exercises to the specific job requirements and make them employed through campus interviews and direct placements. Students of **Annai Fathima Institutions** are more preferred than other institutions as they stand tall in specialized trainings offered through simulating hotel environment in the campus. Also, the Internship trainings provided in the leading industries make students more employable and acceptable in the competitive market.

The students enjoy **Earn – While – You – Learn-Scheme** by attending Special ODCs and Part-time jobs during their tenure of studies. Annai Fathima Institutions carved a niche in the field of Hotel, Hospitality, Tourism, Aviation and Airlines field. The opening up of English, Tamil, Commerce, Mathematics, Physics and Computer based programs provides ample opportunities to the rural students to take their degree at their doorsteps. The launching of **Master Programme in Business Administration** by the Society is a boon to the student community as it opens up a vista to acquire special skills in Human Resources, Hotel, Hospitality, Tourism and Airlines Management. Annai Fathima Institutions has risen to the level of Light House to many students as they get proper care and guidance.

# Advisory Board

**Mr. M. M. Haneefa**

Founder President- Kanyakumari

**Mr. M. S. Shah, B.H.M.**

Chairman, AFC-Madurai

**Mrs. Shakeela Sha**

CEO, AFC-Madurai

**Mr. Justice G. M. Akbar Ali**

Honorable Judge (Rtd), High Court, Chennai

**Prof. K. Kasim I.P.S.**

Inspecting Authority,

Asath Educational Foundation Ministry of Minority Affairs, Govt. of India.

Former Member National Committee,

Finance Ministry, Govt. of India.

**Dr. A. K. Kumaraguru**

Former Vice Chancellor Manonmaniam Sundaranar University,  
Tirunelveli.

**Dr. B. R. Natarajan**

Vice-Chancellor President at Sangam University,  
Bhilwara, Rajasthan.

**Dr. P. T. Manoharan**

Former Vice-Chancellor, University of Madras,  
Emeritus Professor, IIT, Chennai

**Prof. Dr. Kamal Kant Dwivedi**

Former Vice- Chancellor,

Arunachal University and Apeejay Stya University,

Former Advisor, Ministry of Science and Technology,

Embassy of India, Washington DC.

**Ms. Supria Bali, M.B.A (U.K)**

Corporate Manager- (HR) East India Hotels (Oberoi Group),  
New Delhi.

**Prof. M. Salihu**

Former Vice- Chancellor Madurai Kamaraj University

**Mr. J. Ragupathy**

Joint Commissioner (CT) Retd,  
Chennai.

**Er. S. Ingersol**

Senior Scientist, ISRO,  
Mahendragiri.

**Dr. Daniel Chellappa**

Scientist, BARC, Chennai

**Mr. Jeyachandran, B.Com., M.B.A.**

Chief Consultant,  
Corporate Training Taj Group of Hotels–India

**Mr. M. S. Hidayathulla,**

Managing Director  
Pavanam Groups, Trivandrum, Kerala

**Prof. Dr. Devendra Pathak**

President/Vice-Chancellor  
Dr. K. N Modi University, Newai (Rajasthan)

**Mr. Sanjeevi, B.Com., B.L**

Advocate, HighCourt, Chennai.

**Mr. M. S. Mohammed Shahjajan, M.D**

Bhavanam Group, Trivandrum, Kerala

**Mr. M. S. Abdul Khader, M.D.,**

Bhavanam Group, Trivandrum, Kerala

**ANNAIFATHIMACOLLEGE OF ARTS AND SCIENCE**  
(Affiliated to Madurai Kamaraj University)

**PRINCIPAL**

**Dr. N. VELMANI**

**DEAN-EXTENSION**

**Dr. B. Muniyandi,**

B.Lit., T.P.T., M.A., M.Phil., Ph.D., B.Ed., P.G.D.C.A., C.M.S., D.G.T.,

**DEPARTMENT OF TAMIL**

**DEPARTMENT OF TAMIL**

**Dr. B. Muniyandi,**

B.Lit., T.P.T., M.A., M.Phil., Ph.D., B.Ed., P.G.D.C.A., C.M.S., D.G.T.,

Asst. Professor

**Mrs. P. Ramuthai,** M.A., M.Phil., M.Ed.,

HOD

**Dr. V. Singaraja,** MA., M.Phil., M.Ed., Ph.D.

Asst. Professor

**Dr. P. Nirmaladevi,** M.A.M.Phil., Ph.D., B.Ed., C.M.S., D.G.T

Asst. Professor

**Mrs. Suthinthira Devi,** M.A.M.Phil.

Asst. Professor

**DEPARTMENT OF ENGLISH**

**Mr. A. L. Rajkumar,** M.A., B.Ed., M.Phil., (Ph.D.) HDCA, DCH.

HOD

**Mrs. K. Shyamaladevi,** M.A., B.Ed., M.Phil.

Asst. Professor

**Mrs. P. Anbuselvi,** M.A., B.Ed., M.Phil., (PhD.)

Asst. Professor

**Mr. D. Shiva,** M.A., M.Phil.,

Asst. Professor

**Mrs. G. Rajkumar,** M.A., (PhD.)

Asst. Professor

**Mrs. P. Shanmuga Priya,** M.A., B.Ed. (PhD.).

Asst. Professor

**DEPARTMENT OF MALAYALAM**

**Dr. Akila**

Asst. Professor

**DEPARTMENT OF FRENCH**

**Mr. N. Cassien,** P.G. (M.Sc. Electronics & Communication).

Asst. Professor

### DEPARTMENT OF HINDI

**Mrs. K. Sumathi**, RBP, Sanskrit Pandit, B.Lit (Tamil)

Asst. Professor

### DEPARTMENT OF HISTORY

**Mrs. R. Manimegalai**, M.A., M.Phil., B.Ed.

HOD

**Mrs. C. Gajalakshmi**, B.A., B.Ed., M.L.I.Sc., M.Phil., Cert.in Hindi

Asst. Professor

### DEPARTMENT OF COMMERCE

**Mr. M. Karuppasamy**, M.Com., M.Phil., M.Ed., SET

HOD

**Mr. P. Selvam.**, M.com., M.Phil

Asst. Professor

**Mrs. Sagayavani**, M.Com., M.B.A., M.A., DCFE., M.Phil., (Ph.D.)

Asst. Professor

**Mr. P. Kathiresan**, M.Com., M.Phil.

Asst. Professor

**Mr. M. Ajay.**, M.B.A., M.Phil

Asst. Professor

### DEPARTMENT OF MATHS

**Mr. Udhayakumar**, MSc, M.Phil, B.Ed.

HOD

**Mrs. Kannika**, M.Sc., M.Phil.,

Asst. Professor

### DEPARTMENT OF PHYSICS

**Dr. JUSTIN**

HOD

### DEPARTMENT OF COMPUTER SCIENCE

**Dr. Baby Munirathinam**

HOD

**Ms. S. Karthika**, M.Sc (CS& IT), M.Phil.

Asst. Professor

**Mr. K. Ramanathan** M.Sc. M.Phil. B.Ed.

Asst. Professor

**Mr. R. Rajkumar**

Asst. Professor

**Mr. Dinesh Bagavati**

Asst. Professor

## DEPARTMENT OF AVIATION MANAGEMENT

<b>Dr. Kumaran Thayumanavan</b> , MBA, Ph.D.,	HOD
<b>Mr. M. Nayas</b> , M.Tech., MLM., M.Phil., DMQM, MIE., MISTE., (SET).	Asst. Professor
<b>Dr. Karthiga</b> , MBA, Ph.D.,	Asst. Professor
<b>Mr. Hari Balakrishnan</b> , MBA	Asst. Professor
<b>Mr. M. Jeyakumar</b> , B.Tech (Aerospace Engg.)	Asst. Professor

## DEPARTMENT OF FORENSIC SCIENCE

<b>Dr. L. Vishnuvarthini</b> , M.Sc., Ph.D	HOD
<b>Dr. N. Sangeetha</b> , M.Sc., M.Phil., Ph.D	Asst. Professor
<b>Mrs.V.Ponmayil</b> , M.Sc., M.Phil., B.Ed.	Asst. Professor

## DEPARTMENT OF HOTEL MANAGEMENT

<b>Mr. Balraj</b> , B.Sc., MBA.	HOD
<b>Mrs. D. Seemati</b> , M.Sc., M.B.A.	Asst. Professor
<b>Mr. S. Arun Kumar</b> , M.Sc., M.B.A.	Asst. Professor
<b>Mr. N. Gangadharan</b> , M.Sc., AHMA, DCA.	Asst. Professor
<b>Mr. Senthil</b> , M.B.A.	Asst. Professor
<b>Mr. A. Shajahan</b> , M.Sc.	Asst. Professor
<b>Mr. D. Ranjith</b> , MTM	Asst. Professor
<b>Mr. Senbagarajan</b> , B.Sc.	Asst. Professor

## DEPARTMENT OF TOURISM AND HOSPITALITY MANAGEMENT

<b>Mr. I. M. Karthikeyan</b> , M.B.A. M.Phil., (Ph.D.)	HOD
<b>Mr. Selvam MTM.</b> , M.Phil., PGDCA, PGDHM.	Asst. Professor
<b>Mrs. M. Rajakumari</b> , BA, MBA	Asst. Professor

## DEPARTMENT OF HOSPITAL MANAGEMENT

<b>Mrs. Vaanmathy</b> , M.Sc., M.Phil.	HOD
<b>Mrs. S.J.B. Aarthi Sheela</b> , B.Tech (IT), MBA (HRM)	Asst. Professor

## DEPARTMENT OF FIRE & SAFETY

**Mrs. Sasikala**, B.E., M.Tech.

HOD

**Mr. V. Jeybal**

Asst. Professor

## DEPARTMENT OF PHYSICAL EDUCATION

**Dr. Raja**, B.Sc., M.P.Ed., M.Sc., M.Phil, Dip. in Yoga.

Asst. Professor

## LIBRARIAN

**Mrs. S. Rohini** B.A., M.LiSc.

Librarian

## EXAMINATION CELL

**Mrs. A. Tamilselvi**

Controller of Examination

**Mrs. P. Megala**

System Operator

**Mrs. S. Ramya**

System Operator

## NON-TEACHING STAFF

### HR

Mrs. Kamatchi

HR Assistant

Mr. SPM. Sundram

HR Assistant

### Administrative Office

Mr. J. Uthaya Kathiravan

System Administrator

Mr. DeivaKani

Public Relation Officer

Mrs. S. Malathi

Record Clerk

Mr. R. ArulJothi

Office Assistant-1

Mr. Jeyaseelan

Office Assistant-2

Ms. Priyanka

Office Assistant-3

### Finance Department

Mr. S. Mayan

Chief Accountant

Mrs. Benazir Fathima

Accountant

Mrs. Begum

Accountant

Mrs. Nasreen

Cashier

### **Campus**

Mr. Sathya Moorthi

Campus Incharge

### **Transport**

Mr. Gopinath

Driver

Mr. Ashok

Driver

Mr. Arivalagan

Driver

### **Electrical**

Mr. Srinivasan

Electrician

Mr. Balamurugan

Electrician

### **Mess**

Mr. Jeslin Xevier

Mess Incharge

Mrs. Asha Jhon

Store Keeper

### **Hostel**

Mr. Muthu

Warden (Boys Hostel)

Mr. Baskar

Warden (Boys Hostel)

Mrs. Kalaimani

Warden (Girls Hostel)

Mrs. Padma

Warden (Girls Hostel)



## **COLLEGE DEVELOPMENT COMMITTEES**

Mr. M. S. Shah

Mrs. M. S. Shakeela Shah

Dr. C. R. Gladys Leema Rose

Chairman and Secretary

Financial Controller

Principal

## **ACADEMIC DEVELOPMENT COMMITTEES**

Dr. C. R. Gladys Leema Rose

Principal / Head

## **STATUTORY AND NON-STATUTORY COMMITTEES**

### **STATUTORY**

Internal Quality Assurance Cell (IQAC)

Anti Ragging Committee

SC/ST Cell

Internal Compliance Committee & Counseling Cell

Virutcham Minority Cell

### **NON-STATUTORY**

Disciplinary Committee

Admission Committee

Training & Placement

Youth Welfare Committee

Editorial Committee

Advertisement Committee

Quality Control Cell – Stores / Mess

House Keeping

Commuters Cell

Students Support & welfare

National Service Scheme

Youth Red Cross

Department Associations

Entrepreneurship Development Cell

NCC (National Cadet Corps)

## **SCHEDULE FOR REMITTANCE OF FEES**

### **Tuition Fee**

Within 10 days from the re-opening date of every academic year

### **Hostel Fee**

Mess bill should be paid before 12<sup>th</sup> of every Month

## **RULES AND REGULATIONS OF ANNAI FATHIMA COLLEGE**

All Students are required to adhere to the following rules and regulations:

- 1) Punctuality, Discipline and Academic Excellence are the top priorities in the campus.
- 2) College will function from Monday to Saturday (Except Second and Final Saturdays of every month).
- 3) Students are expected to be inside the campus as instructed by their class teachers for the irrespective sessions.
- 4) The College Anthem and Tamil Thai Vazhthu will be played daily. Students are expected to stand and respect the prayer songs.
- 5) Students are expected to be in their respective classroom / practical lab 10 minutes before the stipulated time. Late comers will not be entertained.
- 6) Guests from to prated industries and hotels will visit our college very often and hence students are expected to maintain a perfect decorum and decency in the campus.
- 7) As English is the official language of communication in the college premises, Students are advised to use English as their mode of communication either with their classmates or with teachers.
- 8) Regular practice of hearing and speaking, alone can make one to master the language. This will be closely monitored by the faculty members.
- 9) On seeing someone on the corridor or any public place, student should greet him/her according to the time of the day with a pleasant smile.

- 10) The student should always carry the Identity card & present it, when it is demanded.
- 11) It is imperative that students should be present on the day of opening and closing of each term.
- 12) No Student is allowed to avail leave without prior permission. Permission should be obtained from the Principal of the College after obtaining HOD and Classtutor's signature. Sub sequent request for extension of leave will not be entertained. A fine of Rs. 50/- per day will be imposed in such cases. When the students come back, they must bring leave letter with parent's signature.
- 13) If any student remains absent for more than 3 days at a stretch without written permission /intimation his/her name will be struck off from the roll of the college.
- 14) Being in professional programme, all students are expected to maintain 90% attendance to help imbibing quality professionalism in them.
- 15) 90% physical attendance is compulsory to become eligible to write the University Semester Exam.
- 16) Attendance in Test examinations is mandatory. Absence from examination without valid reason would be treated as violation of college norms. The college authority may take strict action in this regard. Students will not be permitted to appear for an external exam without writing internal exams.
- 17) Any representation from class should be sent only through class representative with the approval from Class tutor and HOD.
- 18) The Class representative can meet the Principal during break or after 4.15 P.M on any working day.
- 19) Any irregularity will be initially referred to the Disciplinary Committee and the final decision will be taken as recommended by the committee with the approval of the Management.
- 20) Disobedience or misconduct will result in suspension of students and if any action of the accused is ascertained the management will not hesitate even to dismiss erroneous students.
- 21) Training and Placements priority will be given to students whose Personal file stands good and has no due on mess fees, special fees etc.
- 22) Conduct certificate will be issued with the following grades Excellent, Good, Fair, Satisfactory, Average- depending on the student's personal record.
- 23) Smoking is strictly prohibited in the campus.

- 24) Damaging the college property is punishable
- 25) Any infringement of the library rules will render the student's privilege of admission to the library cancelled. Details of library rules are available with the librarian.
- 26) Students are required to take proper care of the College's property & keep the College premises neat & clean in order to inculcate right attitude towards the profession.
- 27) Students are required to take proper care of the college's property & keep the premises neat & clean in order to inculcate right attitude towards the profession.
- 28) Parents must advise their ward to contact the hostel warden / any other faculty member for any grievances.
- 29) Please ensure that, in order to maintain discipline of the college, no one is allowed to get involved in outside activities.
- 30) The following instructions are to be strictly adhered to by the students and their conduct will be monitored by faculty members.
  - ❖ Students should not sit in the wall, verandah or play ground when Chairman's or Principal's car passes by.
  - ❖ Students should stand still quiet in the same spot when Chairman's or Principal car passes by.
  - ❖ Whistling or screaming inside or outside the classroom is strictly prohibited.
- 31) Grooming is an integral part of the hospitality industry. It is compulsory among students and they will not be allowed to take part in Practical's. Unless they are properly groomed, they will have to face the disciplinary action.

## Boys

- ❖ Hair cut short, clean shaven, nail trimmed and clean uniform will be a good practice.
- ❖ Till uniforms are delivered, students should wear full sleeved formal shirt, formal trouser, plain black formal shoes with lace, black socks, necktie, and black belt with non-designer simple buckle.
- ❖ Avoid of using short shirts

## Girls

- ❖ Girl students are expected to have their long hair neatly tied –up in a bun covered with net.
- ❖ No loose hair is permitted. Use of flashy excessive jewelry and strong scented perfume is not permitted.

## LIBRARY RULES

- ❖ The library is kept open from 8.30 am to 6.00 pm on all working days
- ❖ Strict silence should be observed in the library.
- ❖ One library token will be given to each student. Books will be issued to students only on the exchange of token.
- ❖ Loss of tokens, if any, should be immediately reported to the librarian who will issue duplicates on payment of Rs10.
- ❖ Books are usually lent for a period of 7 days. Books may be renewed for a further period if there is no demand for them from other students.
- ❖ Reference books such as dictionaries, encyclopedias, magazines and books will not be lent out.
- ❖ Students should not damage, write or make any mark on any magazine / book belonging to the library.
- ❖ If a borrowed book is lost or missed, the borrower should pay two times the cost of the book or replace the book.
- ❖ A Student on receiving a book must examine it for damage and report to the Librarian about the damage immediately, sub lending of books is forbidden
- ❖ Token is not transferable each student should bring his/ her identity card at the time of borrowing library books
- ❖ Students should return all books borrowed from the library one week before the last working day of the academic year/semester exams
- ❖ If books taken from the library are not returned within one week, the student would be asked to pay a fine of Rs 1 per day till the date of submission.

## **MONTHLY EXAMINATION ASSESMENT**

For every semester three internal examinations will be held. Besides cyclic tests will also be conducted. Minimum pass in the internal exams is mandatory. The marks secured in all these examinations will be entered in the progress reports and the signature of the parents should be obtained on it at the parent teacher meet held periodically at the campus. If the progress or improvement is not satisfactory. We expect the parent to meet either the Principal or the Class Teacher periodically to get the academic status of their ward. Students must enlighten themselves with a greater knowledge by developing their study habits sincerely and aim to secure good marks in all examinations.

## **EXTRA CURRICULAR ACTIVITIES**

### **PHYSICAL EDUCATION**

The physical Education department of AFC has a spacious ground for various sports and game activities. AFC students usually represent Zonal and University teams. The College has excellent teams in Kabadi, Football and Cricket and won laurels in the competitions. The students are encouraged to play indoor and outdoor games during their leisure time.

## ROTARACT CLUB



### **“Service Above Self”**

Rotaract Club of Annai Fathima functions through its parent club “Rotary club of Madurai West”. Under their guidance, AFC unit conducts many programmes for its members. The club encourages the students to participate in seminars, training programmes to develop their leadership qualities. The students exhibit their various talents through cultural competitions and festivals.

## NATIONAL SERVICE SCHEME



### **“Not Me But You”**

All the first-year students will be rolled as NSS volunteers. NSS activities inculcated discipline among students and promote creative talents. The NSS units of our college conduct blood donation camps and other society relevant programmes.

## NATIONAL CADET CORPS



### **“Unity and Discipline”**

Recognizing the importance of NCC which brings discipline, alertness and patriotism among students. N.C.C. Unit is to be started in our college shortly.

## Annai Fathima College of Arts and Science

### Affiliated to Madurai Kamaraj University

S.No	Courses	Duration	Eligibility
1.	B.A. Tamil	3 Years	+2 Pass
2.	B.A. English	3 Years	+2 Pass
3.	B.A. History	3 Years	+2 Pass
4.	B.Com.	3 Years	+2 Pass
5.	B.Com. Computer Application	3 Years	+2 Pass
6.	B.Sc. Mathematics	3 Years	+2 Pass
7.	B.Sc. Physics	3 Years	+2 Pass
8.	B.Sc. Computer Science	3 Years	+2 Pass
9.	B.Sc. Information Technology	3 Years	+2 Pass
10.	B.Sc. Physical Education	3 Years	+2 Pass
11.	B.Sc. Forensic Science and Criminology	3 Years	+2 Pass
12.	B.Sc. Forensic Science	3 Years	+2 Pass
13.	B.Sc. Hospital Management	3 Years	+2 Pass
14.	B.Sc. Culinary Arts	3 Years	+2 Pass
15.	B.Sc. Hotel Management & Catering Science	3 Years	+2 Pass
16.	B.Sc. Tourism & Hospitality Management	3 Years	+2 Pass
17.	B.Sc. Hospitality & Airline Catering Management	3 Years	+2 Pass
18.	B.Sc. Marine Science	3 Years	+2 Pass
19.	B.Sc. Fire and Safety Management	3 Years	+2 Pass
20.	BBA. Aviation Management	3 Years	+2 Pass
21.	BCA	3 Years	+2 Pass
22.	M.A. Tamil	2 Years	B.A. Tamil
23.	M.A. English	2 Years	B.A. English
24.	M.Com	2 Years	B.Com.
25.	M.Sc. Forensic Science & Criminology	2 Years	B.Sc. (Sci)
26.	M.Sc. Hotel Management & Catering Science	2 Years	Any Degree
27.	PG Dip. In HM & CS	2 Years	Any Degree
28.	CHMCS	1year	10 <sup>th</sup> Pass
29.	CCFP	1year	10 <sup>th</sup> Pass



<b>JUNE 2019</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.06.2019	Saturday		-
02.06.2019	Sunday		-
03.06.2019	Monday		-
04.06.2019	Tuesday		-
05.06.2019	Wednesday	Ramzan Eid Holiday	-
06.06.2019	Thursday		-
07.06.2019	Friday		-
08.06.2019	Saturday	Holiday	-
09.06.2019	Sunday	Holiday	-
10.06.2019	Monday		-
11.06.2019	Tuesday		-
12.06.2019	Wednesday	Anti – Child Labor Day	-
13.06.2019	Thursday		-
14.06.2019	Friday		-
15.06.2019	Saturday		-
16.06.2019	Sunday	Holiday	-
17.06.2019	Monday		1
18.06.2019	Tuesday		2
19.06.2019	Wednesday		3
20.06.2019	Thursday		4
21.06.2019	Friday		5
22.06.2019	Saturday		6
23.06.2019	Sunday	Holiday	-
24.06.2019	Monday		7
25.06.2019	Tuesday		8
26.06.2019	Wednesday		9
27.06.2019	Thursday		10
28.06.2019	Friday		11
29.06.2019	Saturday	Holiday	-
30.06.2019	Sunday	Holiday	-

<b>JULY 2019</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.07.2019	Monday		12
02.07.2019	Tuesday		13
03.07.2019	Wednesday		14
04.07.2019	Thursday		15
05.07.2019	Friday		16
06.07.2019	Saturday		17
07.07.2019	Sunday	Holiday	-
08.07.2019	Monday		18
09.07.2019	Tuesday		19
10.07.2019	Wednesday		20
11.07.2019	Thursday	World population day – NSS	21
12.07.2019	Friday		22
13.07.2019	Saturday	Holiday	-
14.07.2019	Sunday	Holiday	-
15.07.2019	Monday		23
16.07.2019	Tuesday		24
17.07.2019	Wednesday		25
18.07.2019	Thursday		26
19.07.2019	Friday		27
20.07.2019	Saturday		28
21.07.2019	Sunday	Holiday	-
22.07.2019	Monday		29
23.07.2019	Tuesday		30
24.07.2019	Wednesday		31
25.07.2019	Thursday		32
26.07.2019	Friday		33
27.07.2019	Saturday	Holiday	-
28.07.2019	Sunday	Holiday	-
29.07.2019	Monday		34
30.07.2019	Tuesday		35
31.07.2019	Wednesday	NSS Volunteers Day	36

<b>AUGUST 2019</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.08.2019	Thursday		37
02.08.2019	Friday		38
03.08.2019	Saturday		39
04.08.2019	Sunday	Holiday	-
05.08.2019	Monday		40
06.08.2019	Tuesday		41
07.08.2019	Wednesday		42
08.08.2019	Thursday		43
09.08.2019	Friday		44
10.08.2019	Saturday	Holiday	-
11.08.2019	Sunday	Bakrid - Holiday	-
12.08.2019	Monday		45
13.08.2019	Tuesday		46
14.08.2019	Wednesday		47
15.08.2019	Thursday	Independence Day	-
16.08.2019	Friday		48
17.08.2019	Saturday		49
18.08.2019	Sunday	Holiday	-
19.08.2019	Monday	Commencement of I Internal Exam	50
20.08.2019	Tuesday		51
21.08.2019	Wednesday		52
22.08.2019	Thursday	Sri Krishna Jayanti Holiday	53
23.08.2019	Friday		-
24.08.2019	Saturday		-
25.08.2019	Sunday	Holiday	-
26.08.2019	Monday		54
27.08.2019	Tuesday		55
28.08.2019	Wednesday		56
29.08.2019	Thursday	National Sports Day (Physical education)	57
30.08.2019	Friday		58
31.08.2019	Saturday	Holiday	59

<b>SEPTEMBER 2019</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.09.2019	Sunday	Holiday	-
02.09.2019	Monday	Vinayagar Chathurthi Holiday	-
03.09.2019	Tuesday		60
04.09.2019	Wednesday		61
05.09.2019	Thursday	Teachers Day Celebration	62
06.09.2019	Friday		63
07.09.2019	Saturday		64
08.09.2019	Sunday	International Literacy Day Holiday	-
09.09.2019	Monday		-
10.09.2019	Tuesday	Muharram Holiday	-
11.09.2019	Wednesday	Onam Holiday	-
12.09.2019	Thursday		65
13.09.2019	Friday		66
14.09.2019	Saturday		67
15.09.2019	Sunday	Holiday	-
16.09.2019	Monday		68
17.09.2019	Tuesday		69
18.09.2019	Wednesday		70
19.09.2019	Thursday		71
20.09.2019	Friday		72
21.09.2019	Saturday		73
22.09.2019	Sunday	Holiday	-
23.09.2019	Monday		74
24.09.2019	Tuesday		75
25.09.2019	Wednesday	Commencement of II Internal Exam	76
26.09.2019	Thursday		77
27.09.2019	Friday	World Tourism Day	78
28.09.2019	Saturday	Holiday	-
29.09.2019	Sunday	Holiday	
30.09.2019	Monday		79

<b>OCTOBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.10.2019	Tuesday		80
02.10.2019	Wednesday	Gandhi Jayanti Holiday	-
03.10.2019	Thursday		81
04.10.2019	Friday		82
05.10.2019	Saturday		83
06.10.2019	Sunday	Holiday	-
07.10.2019	Monday	Ayutha pooja Holiday	-
08.10.2019	Tuesday	Vijaya dhashami Holiday (International Airports Day)	-
09.10.2019	Wednesday		84
10.10.2019	Thursday		85
11.10.2019	Friday	International Girl Child Day (YWF)	86
12.10.2019	Saturday	Holiday	-
13.10.2019	Sunday	Holiday	-
14.10.2019	Monday		87
15.10.2019	Tuesday		88
16.10.2019	Wednesday	Commencement of Model Exam (World Food Day)	89
17.10.2019	Thursday		90
18.10.2019	Friday		91
19.10.2019	Saturday		92
20.10.2019	Sunday	Holiday	-
21.10.2019	Monday		93
22.10.2019	Tuesday		94
23.10.2019	Wednesday		95
24.10.2019	Thursday		96
25.10.2019	Friday	Holiday	-
26.10.2019	Saturday	Deepavali Holiday	-
27.10.2019	Sunday	Holiday	-
28.10.2019	Monday		97
29.10.2019	Tuesday		98
30.10.2019	Wednesday		99
31.10.2019	Thursday		100

<b>NOVEMBER 2019</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.11.2019	Friday		-
02.11.2019	Saturday		-
03.11.2019	Sunday	Holiday	-
04.11.2019	Monday	University Semester Exam (Tentative)	-
05.11.2019	Tuesday		-
06.11.2019	Wednesday		-
07.11.2019	Thursday		-
08.11.2019	Friday		-
09.11.2019	Saturday	Holiday	-
10.11.2019	Sunday	Holiday	-
11.11.2019	Monday		-
12.11.2019	Tuesday		-
13.11.2019	Wednesday		-
14.11.2019	Thursday	Children's Day	-
15.11.2019	Friday		-
16.11.2019	Saturday		-
17.11.2019	Sunday	Holiday	-
18.11.2019	Monday		-
19.11.2019	Tuesday		-
20.11.2019	Wednesday		-
21.11.2019	Thursday		-
22.11.2019	Friday		-
23.11.2019	Saturday	Holiday	-
24.11.2019	Sunday	Holiday	-
25.11.2019	Monday		-
26.11.2019	Tuesday		-
27.11.2019	Wednesday		-
28.11.2019	Thursday		-
29.11.2019	Friday		-
30.11.2019	Saturday		-

<b>DECEMBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.12.2019	Sunday	Holiday	-
02.12.2019	Monday		-
03.12.2019	Tuesday		-
04.12.2019	Wednesday	Even Semester College Reopening (Tentative)	1
05.12.2019	Thursday		2
06.12.2019	Friday		3
07.12.2019	Saturday		4
08.12.2019	Sunday	Holiday	-
09.12.2019	Monday		5
10.12.2019	Tuesday	Human Rights Day	6
11.12.2019	Wednesday		7
12.12.2019	Thursday		8
13.12.2019	Friday		9
14.12.2019	Saturday	Holiday	-
15.12.2019	Sunday	Holiday	-
16.12.2019	Monday		10
17.12.2019	Tuesday		11
18.12.2019	Wednesday	Minorities Right Day	12
19.12.2019	Thursday		13
20.12.2019	Friday		14
21.12.2019	Saturday		15
22.12.2019	Sunday	Holiday	-
23.12.2019	Monday		16
24.12.2019	Tuesday		-
25.12.2019	Wednesday	Christmas Holiday	-
26.12.2019	Thursday		17
27.12.2019	Friday		18
28.12.2019	Saturday	Holiday	-
29.12.2019	Sunday	Holiday	-
30.12.2019	Monday		19
31.12.2019	Tuesday		20

<b>JANUARY 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.01.2020	Wednesday	New Year Holiday	-
02.01.2020	Thursday		21
03.01.2020	Friday		22
04.01.2020	Saturday		23
05.01.2020	Sunday	Holiday	-
06.01.2020	Monday	Commencement I Internal Exam	24
07.01.2020	Tuesday		25
08.01.2020	Wednesday		26
09.01.2020	Thursday		27
10.01.2020	Friday		28
11.01.2020	Saturday	National Youth Day (YWF)	29
12.01.2020	Sunday	Holiday	-
13.01.2020	Monday		-
14.01.2020	Tuesday	Bohi Holiday	-
15.01.2020	Wednesday	Pongal Holiday	-
16.01.2020	Thursday	Thiruvallur Day Holiday	-
17.01.2020	Friday		30
18.01.2020	Saturday		31
19.01.2020	Sunday		-
20.01.2020	Monday		32
21.01.2020	Tuesday		33
22.01.2020	Wednesday		34
23.01.2020	Thursday		35
24.01.2020	Friday		36
25.01.2020	Saturday	Voters Day (NSS) Holiday	-
26.01.2020	Sunday	Republic Day Holiday	-
27.01.2020	Monday		37
28.01.2020	Tuesday		38
29.01.2020	Wednesday		39
30.01.2020	Thursday	Martyr's Day	40
31.01.2020	Friday		41



<b>FEBRUARY 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.02.2020	Saturday		42
02.02.2020	Sunday	Holiday	-
03.02.2020	Monday		43
04.02.2020	Tuesday		44
05.02.2020	Wednesday		45
06.02.2020	Thursday		46
07.02.2020	Friday		47
08.02.2020	Saturday	Holiday	-
09.02.2020	Sunday	Holiday	-
10.02.2020	Monday		48
11.02.2020	Tuesday		49
12.02.2020	Wednesday		50
13.02.2020	Thursday		51
14.02.2020	Friday		52
15.02.2020	Saturday		53
16.02.2020	Sunday	Holiday	-
17.02.2020	Monday	Commencement of II Internal exam	54
18.02.2020	Tuesday		55
19.02.2020	Wednesday		56
20.02.2020	Thursday		57
21.02.2020	Friday		58
22.02.2020	Saturday		59
23.02.2020	Sunday	Holiday	-
24.02.2020	Monday		60
25.02.2020	Tuesday		61
26.02.2020	Wednesday		62
27.02.2020	Thursday		63
28.02.2020	Friday		64
29.02.2020	Saturday	National Science Day Holiday	-

<b>MARCH 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.03.2020	Sunday	Holiday	-
02.03.2020	Monday		65
03.03.2020	Tuesday		66
04.03.2020	Wednesday		67
05.03.2020	Thursday		68
06.03.2020	Friday		69
07.03.2020	Saturday		70
08.03.2020	Sunday	International Women's Day Holiday	-
09.03.2020	Monday		71
10.03.2020	Tuesday		72
11.03.2020	Wednesday		73
12.03.2020	Thursday		74
13.03.2020	Friday		75
14.03.2020	Saturday	Holiday	-
15.03.2020	Sunday	World Consumer Day Holiday	-
16.03.2020	Monday		76
17.03.2020	Tuesday		77
18.03.2020	Wednesday		78
19.03.2020	Thursday		79
20.03.2020	Friday		80
21.03.2020	Saturday	World Forestry Day	81
22.03.2020	Sunday	World Water Day Holiday	-
23.03.2020	Monday	Commencement of Model Exam	82
24.03.2020	Tuesday		83
25.03.2020	Wednesday		84
26.03.2020	Thursday		85
27.03.2020	Friday		86
28.03.2020	Saturday	Holiday	-
29.03.2020	Sunday	Holiday	-
30.03.2020	Monday		87
31.03.2020	Tuesday		88

<b>APRIL 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.04.2020	Wednesday	Holiday	89
02.04.2020	Thursday		90
03.04.2020	Friday		91
04.04.2020	Saturday		92
05.04.2020	Sunday	Holiday	-
06.04.2020	Monday		93
07.04.2020	Tuesday	World Health Day (RRC)	94
08.04.2020	Wednesday		95
09.04.2020	Thursday		96
10.04.2020	Friday		97
11.04.2020	Saturday	Holiday	-
12.04.2020	Sunday	Holiday	-
13.04.2020	Monday		98
14.04.2020	Tuesday	Tamil New Year Holiday	-
15.04.2020	Wednesday		99
16.04.2020	Thursday	Mahavir Jayanti Holiday	-
17.04.2020	Friday	Good Friday Holiday	-
18.04.2020	Saturday		100
19.04.2020	Sunday	Holiday	-
20.04.2020	Monday	End Semester exam Starts (Tentative)	-
21.04.2020	Tuesday		-
22.04.2020	Wednesday		-
23.04.2020	Thursday	World Earth Day	-
24.04.2020	Friday	World Books Day	-
25.04.2020	Saturday	Holiday	-
26.04.2020	Sunday	Holiday	-
27.04.2020	Monday		-
28.04.2020	Tuesday		-
29.04.2020	Wednesday		-
30.04.2020	Thursday		-

<b>MAY 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.05.2020	Friday	May Day Holiday	-
02.05.2020	Saturday		-
03.05.2020	Sunday	Holiday	-
04.05.2020	Monday		-
05.05.2020	Tuesday		-
06.05.2020	Wednesday		-
07.05.2020	Thursday		-
08.05.2020	Friday		-
09.05.2020	Saturday	Holiday	-
10.05.2020	Sunday	Holiday	-
11.05.2020	Monday		-
12.05.2020	Tuesday		-
13.05.2020	Wednesday		-
14.05.2020	Thursday		-
15.05.2020	Friday		-
16.05.2020	Saturday		-
17.05.2020	Sunday	Holiday	-
18.05.2020	Monday		-
19.05.2020	Tuesday		-
20.05.2020	Wednesday		-
21.05.2020	Thursday		-
22.05.2020	Friday		-
23.05.2020	Saturday	Holiday	-
24.05.2020	Sunday	Holiday	-
25.05.2020	Monday		-
26.05.2020	Tuesday		-
27.05.2020	Wednesday		-
28.05.2020	Thursday		-
29.05.2020	Friday		-
30.05.2020	Saturday		-
31.05.2020	Sunday	Holiday	-

## NOTES

## NOTES

## NOTES

## NOTES



## NOTES

## NOTES

## NOTES

## NOTES

## NOTES

## NOTES

## **IMPORTANT**

## **IMPORTANT**



## **IMPORTANT**

## **IMPORTANT**

## TIME TABLE

DAY/HOUR	I	II		III	IV		V	VI
MONDAY			MORNING BREAK			LUNCH BREAK		
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								