

# **ACADEMIC CALENDAR 2020-2021**



## **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

(A unit of Annai Fathima Educational Society (Regd.),  
Affiliated to Madurai Kamaraj University, Madurai)

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**Annai Fathima College of Arts and Science,  
Fathima Nagar, Alampatty, Thirumangalam–625706,  
Madurai District, Tamilnadu.  
Phone: 8220008005, 7708064743**

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E-mail: [info@annaifathimacollege.edu.in](mailto:info@annaifathimacollege.edu.in)  
Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

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(A unit of **Annai Fathima Educational Society** (Regd.),  
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## **ACADEMIC CALENDAR 2020-2021**

**Annai Fathima College of Arts and Science,**

Fathima Nagar, Alampatty,

Thirumangalam–625706,

Madurai District,

Tamilnadu.

Phone: 04549 – 284528, 294580, 325222, 8220008005,

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Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

# **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

## **VISION**

To serve the society and the student community by providing an education system that can meet the demands of tomorrow's world and to create an atmosphere for an education of global standard among rural community and inspire them to match with the global standard.

## **Mission**

- To play an important role in building the social infrastructure with the spirit of modern education values.
- To reach beyond the barriers of society with the spirit of Freedom, Justice and Tolerance
- To develop the spirit of a common- man through Discipline, Dedication and Devotion
- To develop the spirit of leadership of national fervor and the spirit of 'Universal scholar' by imparting Value Education

# **Personal Memorandum**

**PHOTO**

**NAME** : \_\_\_\_\_

**COURSE** : \_\_\_\_\_

**REG. NO.** : \_\_\_\_\_

**DATE OF BIRTH** : \_\_\_\_\_

**FATHER'S NAME** : \_\_\_\_\_

**BLOOD GROUP** : \_\_\_\_\_

**HEIGHT** : \_\_\_\_\_

**WEIGHT** : \_\_\_\_\_

**CONTACT ADDRESS** : \_\_\_\_\_

**E-MAIL ID** : \_\_\_\_\_

**PHONE NUMBER** : \_\_\_\_\_

**DAY SCHOLAR /** : \_\_\_\_\_

**HOSTELLER**

# NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my due respect to parents, teachers and all elders and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness

## TAMILTRANSLATION

cWjpnkhop

,e;jpahvdJjha;ehL.,e;jpah;midtUk;  
vd;cld;gpwe;jth;fs;.vd;ehl;ilehd;nghpJk;Nerpf;fpd;Nwd;.,e;e  
hl;bd;gok;ngUikf;fhfTk;gd;KfkuGr;rpwg;Gf;fhfTk;ehd;ngU  
kpkj;milfpd;Nwd;.,e;ehl;bd;ngUikf;Fj; jFe;Jtps;q;fplvd;Wk;  
ghLgLNtd;.

vd;Dila ngw;Nwhh;> Mrphpah;fs;> vdf;F tajpy;  
%j;Njhh;midtIUak;kjpg;Ngd;.vy;NyhhplKk;md;Gk;khpahij  
Ak;fhl;LNtd;.

vd;ehl;bw;Fk;vd;ehl;Lkf;fSf;Fk;cioj;jplKide;Jepw;Ngd;  
.mth;fs;eyKk;tsKk; ngWtjpy;jhd;vd;Wk;kfpo;r;rpfhz;Ng

# COLLEGE PRAYER SONG

tpz;zfKk;

kz;zfKk;tpae;Jiuf;fte;Jcjpj;j

mUikahdghj;jpkh—

md;idghj;jpkhngz;kzpf;F

fz;kzpaha;nghpath;f;Ftpz;kzp

aha;te;jpUf;Fk;ed;kzpaha;

ghh; cah;j;Jk; ghj;jpkh—

md;idghj;jpkhnrq;fjpNuhd;nghw;Fsk;ig

rpj;jte;jnts;sp;fhiyte;jika

ha;te;Jcjpj;j

khkzpNaghj;jpkh—md;idghj;jpkh

# jkpo;jha;tho;j;J

ePuhUq; flYLj;j epykle;ijf;

nfopnyhOFk;rPuhUk; tjdnkdj; jpfo;guj

fz;lkpjpy;njf;fzKk;mjpw;rpwe;jjpuhtpl

ey;jpUehLk;jf;frpW gpiwEjYk;

jhpj;jeWe;

jpyfKNkmj;jpyfthridNghy;midj;JyFk;,

d;gKw

vj;jpirAk;Gfo;kzf;f,Ue;jngUe;jkpozq;Nf!jkpo

zq;Nf!cd;rPhpsikj;jpwk;tpae;Jnray;kwe;J

tho;j;JJNk!

tho;j;JJNk!tho;j;JJNk!

*-kNdhd;kzpak;ng.Re;juk;gps;is*

# **ANNAI FATHIMA EDUCATIONAL SOCIETY**

AFES registered under the Tamilnadu Societies Registration Act in year 1994 with the common objective of developing post-secondary professional and technical education. The society is run by a group of philanthropists from different walks of life for qualitative academic programmes and to enlighten the students drawn from the most backward areas of the country as visualized by our Honorable Founder, **Thyagi Mohamed Haneefa**. This task is now carried out vibrantly by his noble son & a professional technocrat, our Honorable Chairman, **Mr.M.S.Shah** and our Honourable Chief Executive officer, **Mrs.Shakeela Shah**. The successful management of **Annai Fathima College of Arts and Science & Annai Fathima Institute of Catering Administration** stands as the symbol of their commitments and devotion. The main objective of the society is now aiming towards the offering of “Job Guaranteed Education” to them out hat an affordable cost”. For the past two decades, the college has made a phenomenal progress and an indelible mark in the academic arena by name & fame through offering quality education.

**Annai Fathima College of Arts and Science** is offering them ostsought after courses such as Forensic Science & Criminology Hotel Management, Tourism, Hospitality Management, Airline & Hospitality, Aviation Management, Business Administration, Commerce, Information Technology and Computer Application besides all core subjects of high demand.



**A 3 years Diploma in Hotel Management and Catering Technology** offered by **ANNAI FATHIMA INSTITUTE OF CATERING ADMINISTRATION** is approved by the **All-India Council of Technical Education (AICTE), New Delhi** and is affiliated to the Directorate of Technical Education (DOTE), Tamil Nadu. The Management is much proud to state this is the only such course offered in South Tamil Nādu.

**The Annai Fathima Institutions** are preparing the students through capacity building exercises to the specific job requirements and make them employed through campus interviews and direct placements. Students of **Annai Fathima Institutions** are more preferred than other institutions as they stand tall in specialized trainings offered through simulating hotel environment in the campus. Also, the Internship trainings provided in the leading industries make students more employable and acceptable in the competitive market.

The students enjoy **Earn – While – You – Learn-Scheme** by attending Special ODCs and Part-time jobs during their tenure of studies. Annai Fathima Institutions carved a niche in the field of Hotel, Hospitality, Tourism, Aviation and Airlines field. The opening up of English, Tamil, Commerce, Mathematics, Physics and Computer based programs provides ample opportunities to the rural students to take their degree at their doorsteps. The launching of **Master Programme in Business Administration** by the Society is a boon to the student community as it opens up a vista to acquire special skills in Human Resources, Hotel, Hospitality, Tourism and Airlines Management. Annai Fathima Institutions has risen to the level of Light House to many students as they get proper care and guidance.

# Advisory Board

**Mr. M. M. Haneefa**

Founder President- Kanyakumari

**Mr. M. S. Shah, B.H.M.**

Chairman, AFC-Madurai

**Mrs. Shakeela Sha**

CEO, AFC-Madurai

**Mr. Justice G. M. Akbar Ali**

Honorable Judge (Rtd), High Court, Chennai

**Prof. K. Kasim I.P.S.**

Inspecting Authority,

Asath Educational Foundation Ministry of Minority Affairs, Govt. of India.

Former Member National Committee,

Finance Ministry, Govt. of India.

**Dr. A. K. Kumaraguru**

Former Vice Chancellor Manonmaniam Sundaranar University,  
Tirunelveli.

**Dr. B. R. Natarajan**

Vice-Chancellor President at Sangam University,  
Bhilwara, Rajasthan.

**Dr. P. T. Manoharan**

Former Vice-Chancellor, University of Madras,  
Emeritus Professor, IIT, Chennai

**Prof. Dr. Kamal Kant Dwivedi**

Former Vice- Chancellor,

Arunachal University and Apeejay Stya University,

Former Advisor, Ministry of Science and Technology,

Embassy of India, Washington DC.

**Ms. Supria Bali, M.B.A (U.K)**

Corporate Manager- (HR) East India Hotels (Oberoi Group),  
New Delhi.

**Prof. M. Salihu**

Former Vice- Chancellor Madurai Kamaraj University

**Mr. J. Ragupathy**

Joint Commissioner (CT) Retd,  
Chennai.

**Er. S. Ingersol**

Senior Scientist, ISRO,  
Mahendragiri.

**Dr. Daniel Chellappa**

Scientist, BARC, Chennai

**Mr. Jeyachandran, B.Com., M.B.A.**

Chief Consultant,  
Corporate Training Taj Group of Hotels–India

**Mr. M. S. Hidayathulla,**

Managing Director  
Pavanam Groups, Trivandrum, Kerala

**Prof. Dr. Devendra Pathak**

President/Vice-Chancellor  
Dr. K. N Modi University, Newai (Rajasthan)

**Mr. Sanjeevi, B.Com., B.L**

Advocate, HighCourt, Chennai.

**Mr. M. S. Mohammed Shahjajan, M.D**

Bhavanam Group, Trivandrum, Kerala

**Mr. M. S. Abdul Khader, M.D.,**

Bhavanam Group, Trivandrum, Kerala

**ANNAIFATHIMACOLLEGE OF ARTS AND SCIENCE**  
(Affiliated to Madurai Kamaraj University)

**PRINCIPAL**

**Dr. C. R. GLADYS LEEMA ROSE**

**DEAN-EXTENSION**

**Dr. B. Muniyandi,**

**DEPARTMENT OF TAMIL**

B.Lit., T.P.T., M.A., M.Phil., Ph.D., B.Ed., P.G.D.C.A., C.M.S., D.G.T.,

**DEPARTMENT OF TAMIL**

**Dr. B. Muniyandi,**

Asst. Professor

B.Lit., T.P.T., M.A., M.Phil., Ph.D., B.Ed., P.G.D.C.A., C.M.S., D.G.T.,

**Mrs. P. Ramuthai,** M.A., M.Phil., M.Ed.,

HOD

**Dr. V. Singaraja,** MA., M.Phil., M.Ed., Ph.D.

Asst. Professor

**Dr. P. Nirmaladevi,** M.A.M.Phil., Ph.D., B.Ed., C.M.S., D.G.T

Asst. Professor

**Mrs. Suthinthira Devi,** M.A.M.Phil.

Asst. Professor

**DEPARTMENT OF ENGLISH**

**Mr. A. L. Rajkumar,** M.A., B.Ed., M.Phil., (Ph.D.) HDCA, DCH.

HOD

**Mrs. K. Shyamaladevi,** M.A., B.Ed., M.Phil.

Asst. Professor

**Mrs. P. Anbuselvi,** M.A., B.Ed., M.Phil., (PhD.)

Asst. Professor

**Mr. D. Shiva,** M.A., M.Phil.,

Asst. Professor

**Mrs. G. Rajkumar,** M.A., (PhD.)

Asst. Professor

**Mrs. P. Shanmuga Priya,** M.A., B.Ed. (PhD.).

Asst. Professor

**DEPARTMENT OF MALAYALAM**

**Dr. Akila**

Asst. Professor

**DEPARTMENT OF FRENCH**

**Mr. N. Cassien,** P.G. (M.Sc. Electronics & Communication).

Asst. Professor

### DEPARTMENT OF HINDI

**Mrs. K. Sumathi**, RBP, Sanskrit Pandit, B.Lit (Tamil)

Asst. Professor

### DEPARTMENT OF HISTORY

**Mrs. R. Manimegalai**, M.A., M.Phil., B.Ed.

HOD

**Mrs. C. Gajalakshmi**, B.A., B.Ed., M.L.I.Sc., M.Phil., Cert.in Hindi

Asst. Professor

### DEPARTMENT OF COMMERCE

**Mr. M. Karuppasamy**, M.Com., M.Phil., M.Ed., SET

HOD

**Mr. P. Selvam.**, M.com., M.Phil

Asst. Professor

**Mrs. Sagayavani**, M.Com., M.B.A., M.A., DCFE., M.Phil., (Ph.D.)

Asst. Professor

**Mr. P. Kathiresan**, M.Com., M.Phil.

Asst. Professor

**Mr. M. Ajay.**, M.B.A., M.Phil

Asst. Professor

### DEPARTMENT OF MATHS

**Mr. Udhayakumar**, MSc, M.Phil, B.Ed.

HOD

**Mrs. Kannika**, M.Sc., M.Phil.,

Asst. Professor

### DEPARTMENT OF PHYSICS

**Dr. JUSTIN**

HOD

### DEPARTMENT OF COMPUTER SCIENCE

**Dr. Baby Munirathinam**

HOD

**Ms. S. Karthika**, M.Sc (CS& IT), M.Phil.

Asst. Professor

**Mr. K. Ramanathan** M.Sc. M.Phil. B.Ed.

Asst. Professor

**Mr. R. Rajkumar**

Asst. Professor

**Mr. Dinesh Bagavati**

Asst. Professor

## DEPARTMENT OF AVIATION MANAGEMENT

<b>Dr. Kumaran Thayumanavan</b> , MBA, Ph.D.,	HOD
<b>Mr. M. Nayas</b> , M.Tech., MLM., M.Phil., DMQM, MIE., MISTE., (SET).	Asst. Professor
<b>Dr. Karthiga</b> , MBA, Ph.D.,	Asst. Professor
<b>Mr. Hari Balakrishnan</b> , MBA	Asst. Professor
<b>Mr. M. Jeyakumar</b> , B.Tech (Aerospace Engg.)	Asst. Professor

## DEPARTMENT OF FORENSIC SCIENCE

<b>Dr. L. Vishnuvarthini</b> , M.Sc., Ph.D	HOD
<b>Dr. N. Sangeetha</b> , M.Sc., M.Phil., Ph.D	Asst. Professor
<b>Mrs.V.Ponmayil</b> , M.Sc., M.Phil., B.Ed.	Asst. Professor

## DEPARTMENT OF HOTEL MANAGEMENT

<b>Mr. Balraj</b> , B.Sc., MBA.	HOD
<b>Mrs. D. Seemati</b> , M.Sc., M.B.A.	Asst. Professor
<b>Mr. S. Arun Kumar</b> , M.Sc., M.B.A.	Asst. Professor
<b>Mr. N. Gangadharan</b> , M.Sc., AHMA, DCA.	Asst. Professor
<b>Mr. Senthil</b> , M.B.A.	Asst. Professor
<b>Mr. A. Shajahan</b> , M.Sc.	Asst. Professor
<b>Mr. D. Ranjith</b> , MTM	Asst. Professor
<b>Mr. Senbagarajan</b> , B.Sc.	Asst. Professor

## DEPARTMENT OF TOURISM AND HOSPITALITY MANAGEMENT

<b>Mr. I. M. Karthikeyan</b> , M.B.A. M.Phil., (Ph.D.)	HOD
<b>Mr. Selvam MTM.</b> , M.Phil., PGDCA, PGDHM.	Asst. Professor
<b>Mrs. M. Rajakumari</b> , BA, MBA	Asst. Professor

## DEPARTMENT OF HOSPITAL MANAGEMENT

<b>Mrs. Vaanmathy</b> , M.Sc., M.Phil.	HOD
<b>Mrs. S.J.B. Aarthi Sheela</b> , B.Tech (IT), MBA (HRM)	Asst. Professor

## DEPARTMENT OF FIRE & SAFETY

**Mrs. Sasikala**, B.E., M.Tech.

HOD

**Mr. V. Jeybal**

Asst. Professor

## DEPARTMENT OF PHYSICAL EDUCATION

**Dr. Raja**, B.Sc., M.P.Ed., M.Sc., M.Phil, Dip. in Yoga.

Asst. Professor

## LIBRARIAN

**Mrs. S. Rohini** B.A., M.LiSc.

Librarian

## EXAMINATION CELL

**Mrs. A. Tamilselvi**

Controller of Examination

**Mrs. P. Megala**

System Operator

**Mrs. S. Ramya**

System Operator

## NON-TEACHING STAFF

### HR

Mrs. Kamatchi

HR Assistant

Mr. SPM. Sundram

HR Assistant

### Administrative Office

Mr. J. Uthaya Kathiravan

System Administrator

Mr. DeivaKani

Public Relation Officer

Mrs. S. Malathi

Record Clerk

Mr. R. ArulJothi

Office Assistant-1

Mr. Jeyaseelan

Office Assistant-2

Ms. Priyanka

Office Assistant-3

### Finance Department

Mr. S. Mayan

Chief Accountant

Mrs. Benazir Fathima

Accountant

Mrs. Begum

Accountant

Mrs. Nasreen

Cashier

### **Campus**

Mr. Sathya Moorthi

Campus Incharge

### **Transport**

Mr. Gopinath

Driver

Mr. Ashok

Driver

Mr. Arivalagan

Driver

### **Electrical**

Mr. Srinivasan

Electrician

Mr. Balamurugan

Electrician

### **Mess**

Mr. Jeslin Xevier

Mess Incharge

Mrs. Asha Jhon

Store Keeper

### **Hostel**

Mr. Muthu

Warden (Boys Hostel)

Mr. Baskar

Warden (Boys Hostel)

Mrs. Kalaimani

Warden (Girls Hostel)

Mrs. Padma

Warden (Girls Hostel)



## **COLLEGE DEVELOPMENT COMMITTEES**

Mr. M. S. Shah  
Mrs. M. S. Shakeela Shah  
Dr. C. R. Gladys Leema Rose

Chairman and Secretary  
Financial Controller  
Principal

## **ACADEMIC DEVELOPMENT COMMITTEES**

Dr. C. R. Gladys Leema Rose

Principal / Head

## **STATUTORY AND NON-STATUTORY COMMITTEES**

### **STATUTORY**

Internal Quality Assurance Cell (IQAC)  
Anti Ragging Committee  
SC/ST Cell  
Internal Compliance Committee & Counseling Cell  
Virutcham Minority Cell

### **NON-STATUTORY**

Disciplinary Committee  
Admission Committee  
Training & Placement  
Youth Welfare Committee  
Editorial Committee  
Advertisement Committee  
Quality Control Cell – Stores / Mess  
House Keeping  
Commuters Cell  
Students Support & welfare  
National Service Scheme  
Youth Red Cross  
Department Associations  
Entrepreneurship Development Cell  
NCC (National Cadet Corps)

## **SCHEDULE FOR REMITTANCE OF FEES**

### **Tuition Fee**

Within 10 days from the re-opening date of every academic year

### **Hostel Fee**

Mess bill should be paid before 12<sup>th</sup> of every Month

## **RULES AND REGULATIONS OF ANNAI FATHIMA COLLEGE**

All Students are required to adhere to the following rules and regulations:

- 1) Punctuality, Discipline and Academic Excellence are the top priorities in the campus.
- 2) College will function from Monday to Saturday (Except Second and Final Saturdays of every month).
- 3) Students are expected to be inside the campus as instructed by their class teachers for the irrespective sessions.
- 4) The College Anthem and Tamil Thai Vazhthu will be played daily. Students are expected to stand and respect the prayer songs.
- 5) Students are expected to be in their respective classroom / practical lab 10 minutes before the stipulated time. Late comers will not be entertained.
- 6) Guests from to prated industries and hotels will visit our college very often and hence students are expected to maintain a perfect decorum and decency in the campus.
- 7) As English is the official language of communication in the college premises, Students are advised to use English as their mode of communication either with their classmates or with teachers.
- 8) Regular practice of hearing and speaking, alone can make one to master the language. This will be closely monitored by the faculty members.
- 9) On seeing someone on the corridor or any public place, student should greet him/her according to the time of the day with a pleasant smile.

- 10) The student should always carry the Identity card & present it, when it is demanded.
- 11) It is imperative that students should be present on the day of opening and closing of each term.
- 12) No Student is allowed to avail leave without prior permission. Permission should be obtained from the Principal of the College after obtaining HOD and Classtutor's signature. Sub sequent request for extension of leave will not be entertained. A fine of Rs. 50/- per day will be imposed in such cases. When the students come back, they must bring leave letter with parent's signature.
- 13) If any student remains absent for more than 3 days at a stretch without written permission /intimation his/her name will be struck off from the roll of the college.
- 14) Being in professional programme, all students are expected to maintain 90% attendance to help imbibing quality professionalism in them.
- 15) 90% physical attendance is compulsory to become eligible to write the University Semester Exam.
- 16) Attendance in Test examinations is mandatory. Absence from examination without valid reason would be treated as violation of college norms. The college authority may take strict action in this regard. Students will not be permitted to appear for an external exam without writing internal exams.
- 17) Any representation from class should be sent only through class representative with the approval from Class tutor and HOD.
- 18) The Class representative can meet the Principal during break or after 4.15 P.M on any working day.
- 19) Any irregularity will be initially referred to the Disciplinary Committee and the final decision will be taken as recommended by the committee with the approval of the Management.
- 20) Disobedience or misconduct will result in suspension of students and if any action of the accused is ascertained the management will not hesitate even to dismiss erroneous students.
- 21) Training and Placements priority will be given to students whose Personal file stands good and has no due on mess fees, special fees etc.
- 22) Conduct certificate will be issued with the following grades Excellent, Good, Fair, Satisfactory, Average- depending on the student's personal record.
- 23) Smoking is strictly prohibited in the campus.

- 24) Damaging the college property is punishable
- 25) Any infringement of the library rules will render the student's privilege of admission to the library cancelled. Details of library rules are available with the librarian.
- 26) Students are required to take proper care of the College's property & keep the College premises neat & clean in order to inculcate right attitude towards the profession.
- 27) Students are required to take proper care of the college's property & keep the premises neat & clean in order to inculcate right attitude towards the profession.
- 28) Parents must advise their ward to contact the hostel warden / any other faculty member for any grievances.
- 29) Please ensure that, in order to maintain discipline of the college, no one is allowed to get involved in outside activities.
- 30) The following instructions are to be strictly adhered to by the students and their conduct will be monitored by faculty members.
  - ❖ Students should not sit in the wall, verandah or play ground when Chairman's or Principal's car passes by.
  - ❖ Students should stand still quiet in the same spot when Chairman's or Principal car passes by.
  - ❖ Whistling or screaming inside or outside the classroom is strictly prohibited.
- 31) Grooming is an integral part of the hospitality industry. It is compulsory among students and they will not be allowed to take part in Practical's. Unless they are properly groomed, they will have to face the disciplinary action.

## Boys

- ❖ Hair cut short, clean shaven, nail trimmed and clean uniform will be a good practice.
- ❖ Till uniforms are delivered, students should wear full sleeved formal shirt, formal trouser, plain black formal shoes with lace, black socks, necktie, and black belt with non-designer simple buckle.
- ❖ Avoid of using short shirts

## Girls

- ❖ Girl students are expected to have their long hair neatly tied –up in a bun covered with net.
- ❖ No loose hair is permitted. Use of flashy excessive jewelry and strong scented perfume is not permitted.

## LIBRARY RULES

- ❖ The library is kept open from 8.30 am to 6.00 pm on all working days
- ❖ Strict silence should be observed in the library.
- ❖ One library token will be given to each student. Books will be issued to students only on the exchange of token.
- ❖ Loss of tokens, if any, should be immediately reported to the librarian who will issue duplicates on payment of Rs10.
- ❖ Books are usually lent for a period of 7 days. Books may be renewed for a further period if there is no demand for them from other students.
- ❖ Reference books such as dictionaries, encyclopedias, magazines and books will not be lent out.
- ❖ Students should not damage, write or make any mark on any magazine / book belonging to the library.
- ❖ If a borrowed book is lost or missed, the borrower should pay two times the cost of the book or replace the book.
- ❖ A Student on receiving a book must examine it for damage and report to the Librarian about the damage immediately, sub lending of books is forbidden
- ❖ Token is not transferable each student should bring his/ her identity card at the time of borrowing library books
- ❖ Students should return all books borrowed from the library one week before the last working day of the academic year/semester exams
- ❖ If books taken from the library are not returned within one week, the student would be asked to pay a fine of Rs 1 per day till the date of submission.

## **MONTHLY EXAMINATION ASSESMENT**

For every semester three internal examinations will be held. Besides cyclic tests will also be conducted. Minimum pass in the internal exams is mandatory. The marks secured in all these examinations will be entered in the progress reports and the signature of the parents should be obtained on it at the parent teacher meet held periodically at the campus. If the progress or improvement is not satisfactory. We expect the parent to meet either the Principal or the Class Teacher periodically to get the academic status of their ward. Students must enlighten themselves with a greater knowledge by developing their study habits sincerely and aim to secure good marks in all examinations.

## **EXTRA CURRICULAR ACTIVITIES**

### **PHYSICAL EDUCATION**

The physical Education department of AFC has a spacious ground for various sports and game activities. AFC students usually represent Zonal and University teams. The College has excellent teams in Kabadi, Football and Cricket and won laurels in the competitions. The students are encouraged to play indoor and outdoor games during their leisure time.

## ROTARACT CLUB



### **“Service Above Self”**

Rotaract Club of Annai Fathima functions through its parent club “Rotary club of Madurai West”. Under their guidance, AFC unit conducts many programmes for its members. The club encourages the students to participate in seminars, training programmes to develop their leadership qualities. The students exhibit their various talents through cultural competitions and festivals.

## NATIONAL SERVICE SCHEME



### **“Not Me But You”**

All the first-year students will be rolled as NSS volunteers. NSS activities inculcated discipline among students and promote creative talents. The NSS units of our college conduct blood donation camps and other society relevant programmes.

## NATIONAL CADET CORPS



### **“Unity and Discipline”**

Recognizing the importance of NCC which brings discipline, alertness and patriotism among students. N.C.C. Unit is to be started in our college shortly.

## **Annai Fathima College of Arts and Science**

### **Affiliated to Madurai Kamaraj University**

<b>S.No</b>	<b>Courses</b>	<b>Duration</b>	<b>Eligibility</b>
1.	B.A. Tamil	3 Years	+2 Pass
2.	B.A. English	3 Years	+2 Pass
3.	B.A. History	3 Years	+2 Pass
4.	B.Com.	3 Years	+2 Pass
5.	B.Com. Computer Application	3 Years	+2 Pass
6.	B.Sc. Mathematics	3 Years	+2 Pass
7.	B.Sc. Physics	3 Years	+2 Pass
8.	B.Sc. Computer Science	3 Years	+2 Pass
9.	B.Sc. Information Technology	3 Years	+2 Pass
10.	B.Sc. Physical Education	3 Years	+2 Pass
11.	B.Sc. Forensic Science and Criminology	3 Years	+2 Pass
12.	B.Sc. Forensic Science	3 Years	+2 Pass
13.	B.Sc. Hospital Management	3 Years	+2 Pass
14.	B.Sc. Culinary Arts	3 Years	+2 Pass
15.	B.Sc. Hotel Management & Catering Science	3 Years	+2 Pass
16.	B.Sc. Tourism & Hospitality Management	3 Years	+2 Pass
17.	B.Sc. Hospitality & Airline Catering Management	3 Years	+2 Pass
18.	B.Sc. Marine Science	3 Years	+2 Pass
19.	B.Sc. Fire and Safety Management	3 Years	+2 Pass
20.	BBA. Aviation Management	3 Years	+2 Pass
21.	BCA	3 Years	+2 Pass
22.	M.A. Tamil	2 Years	B.A. Tamil
23.	M.A. English	2 Years	B.A. English
24.	M.Com	2 Years	B.Com.
25.	M.Sc. Forensic Science & Criminology	2 Years	B.Sc. (Sci)
26.	M.Sc. Hotel Management & Catering Science	2 Years	Any Degree
27.	PG Dip. In HM & CS	2 Years	Any Degree
28.	CHMCS	1year	10 <sup>th</sup> Pass
29.	CCFP	1year	10 <sup>th</sup> Pass



<b>JULY 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKI NG DAY</b>
01.07.2020	Wednesday		
02.07.2020	Thursday		
03.07.2020	Friday		
04.07.2020	Saturday		
05.07.2020	Sunday		
06.07.2020	Monday		
07.07.2020	Tuesday		
08.07.2020	Wednesday		
09.07.2020	Thursday		
10.07.2020	Friday		
11.07.2020	Saturday	Holiday	
12.07.2020	Sunday	Holiday	
13.07.2020	Monday	College Reopening Day – II&III year	1
14.07.2020	Tuesday		2
15.07.2020	Wednesday		3
16.07.2020	Thursday		4
17.07.2020	Friday		5
18.07.2020	Saturday		6
19.07.2020	Sunday	Holiday	-
20.07.2020	Monday		7
21.07.2020	Tuesday		8
22.07.2020	Wednesday		9
23.07.2020	Thursday		10
24.07.2020	Friday		11
25.07.2020	Saturday	Holiday	-
26.07.2020	Sunday	Holiday	-
27.07.2020	Monday		12
28.07.2020	Tuesday		13
29.07.2020	Wednesday		14
30.07.2020	Thursday		15
31.07.2020	Friday		16

***“When You Forgive You Win”***

<b>AUGUST 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.08.2020	Saturday	Bakrid – Holiday	-
02.08.2020	Sunday	Holiday	-
03.08.2020	Monday		17
04.08.2020	Tuesday		18
05.08.2020	Wednesday		19
06.08.2020	Thursday		20
07.08.2020	Friday		21
08.08.2020	Saturday	Holiday	-
09.08.2020	Sunday	Holiday	-
10.08.2020	Monday	Orientation Day-I year	22
11.08.2020	Tuesday	Krishna Jeyanthi- Holiday	-
12.08.2020	Wednesday		23
13.08.2020	Thursday		24
14.08.2020	Friday		25
15.08.2020	Saturday	Independence Day- Holiday	-
16.08.2020	Sunday	Holiday	-
17.08.2020	Monday		26
18.08.2020	Tuesday		27
19.08.2020	Wednesday		28
20.08.2020	Thursday		29
21.08.2020	Friday		30
22.08.2020	Saturday	Vinayagar Chathurthi - Holiday	-
23.08.2020	Sunday	Holiday	-
24.08.2020	Monday		31
25.08.2020	Tuesday		32
26.08.2020	Wednesday		33
27.08.2020	Thursday		34
28.08.2020	Friday		35
29.08.2020	Saturday		36
30.08.2020	Sunday	Muharram -Holiday	-
31.08.2020	Monday		37

***“Fear is Wisdom as a Child”***

<b>SEPTEMBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.09.2020	Tuesday		38
02.09.2020	Wednesday		39
03.09.2020	Thursday		40
04.09.2020	Friday		41
05.09.2020	Saturday		42
06.09.2020	Sunday	Holiday	-
07.09.2020	Monday		43
08.09.2020	Tuesday		44
09.09.2020	Wednesday		45
10.09.2020	Thursday		46
11.09.2020	Friday		47
12.09.2020	Saturday	Holiday	-
13.09.2020	Sunday	Holiday	-
14.09.2020	Monday		48
15.09.2020	Tuesday		49
16.09.2020	Wednesday		50
17.09.2020	Thursday		51
18.09.2020	Friday		52
19.09.2020	Saturday		53
20.09.2020	Sunday	Holiday	-
21.09.2020	Monday		54
22.09.2020	Tuesday		55
23.09.2020	Wednesday		56
24.09.2020	Thursday		57
25.09.2020	Friday		58
26.09.2020	Saturday	Holiday	-
27.09.2020	Sunday	Holiday	-
28.09.2020	Monday	Commencement of I – Internal Exam	59
29.09.2020	Tuesday		60
30.09.2020	Wednesday		61

***“Every Wound Offers us a Gift”***

<b>OCTOBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.10.2020	Thursday		62
02.10.2020	Friday	Gandhi Jayanthi- Holiday	-
03.10.2020	Saturday		63
04.10.2020	Sunday	Holiday	-
05.10.2020	Monday		64
06.10.2020	Tuesday		65
07.10.2020	Wednesday		66
08.10.2020	Thursday		67
09.10.2020	Friday		68
10.10.2020	Saturday	Holiday	-
11.10.2020	Sunday	Holiday	-
12.10.2020	Monday		69
13.10.2020	Tuesday		70
14.10.2020	Wednesday		71
15.10.2020	Thursday		72
16.10.2020	Friday		73
17.10.2020	Saturday		74
18.10.2020	Sunday	Holiday	-
19.10.2020	Monday		75
20.10.2020	Tuesday		76
21.10.2020	Wednesday		77
22.10.2020	Thursday		78
23.10.2020	Friday		79
24.10.2020	Saturday	Holiday	-
25.10.2020	Sunday	Ayutha Pooja-Holiday	-
26.10.2020	Monday	Vijaya Dasami-Holiday	-
27.10.2020	Tuesday		80
28.10.2020	Wednesday		81
29.10.2020	Thursday		82
30.10.2020	Friday	Miladi Nabi-Holiday	-
31.10.2020	Saturday		83

***“Turn Tormentors into Mentors”***

<b>NOVEMBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.11.2020	Sunday	Holiday	-
02.11.2020	Monday	Commencement of II – Internal Exam	84
03.11.2020	Tuesday		85
04.11.2020	Wednesday		86
05.11.2020	Thursday		87
06.11.2020	Friday		88
07.11.2020	Saturday		89
08.11.2020	Sunday	Holiday	-
09.11.2020	Monday	College Last Working Day	90
10.11.2020	Tuesday		-
11.11.2020	Wednesday		-
12.11.2020	Thursday		-
13.11.2020	Friday	Holiday	-
14.11.2020	Saturday	Childrens Day ,Diwali-Holiday	-
15.11.2020	Sunday	Holiday	-
16.11.2020	Monday		-
17.11.2020	Tuesday		-
18.11.2020	Wednesday		-
19.11.2020	Thursday		-
20.11.2020	Friday		-
21.11.2020	Saturday		-
22.11.2020	Sunday	Holiday	-
23.11.2020	Monday		-
24.11.2020	Tuesday		-
25.11.2020	Wednesday		-
26.11.2020	Thursday		-
27.11.2020	Friday		-
28.11.2020	Saturday	Holiday	-
29.11.2020	Sunday	Holiday	-
30.11.2020	Monday		-

***“Don’t Let Yesterday Take up Too Much of Today”***

<b>DECEMBER 2020</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.12.2020	Tuesday		-
02.12.2020	Wednesday		-
03.12.2020	Thursday		-
04.12.2020	Friday		-
05.12.2020	Saturday		-
06.12.2020	Sunday	Holiday	-
07.12.2020	Monday		-
08.12.2020	Tuesday		-
09.12.2020	Wednesday		-
10.12.2020	Thursday		-
11.12.2020	Friday		-
12.12.2020	Saturday	Holiday	-
13.12.2020	Sunday	Holiday	-
14.12.2020	Monday		-
15.12.2020	Tuesday		-
16.12.2020	Wednesday		-
17.12.2020	Thursday		-
18.12.2020	Friday	MKU End Semester Examination Starts	-
19.12.2020	Saturday		-
20.12.2020	Sunday	Holiday	-
21.12.2020	Monday		-
22.12.2020	Tuesday		-
23.12.2020	Wednesday		-
24.12.2020	Thursday		-
25.12.2020	Friday	Christmas – Holiday	-
26.12.2020	Saturday	Holiday	-
27.12.2020	Sunday	Holiday	-
28.12.2020	Monday		-
29.12.2020	Tuesday		-
30.12.2020	Wednesday		-
31.12.2020	Thursday		-

***“Goal Setting is Secrete to a Compelling Future”***

<b>JANUARY 2021</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.01.2021	Friday	New Year-Holiday	-
02.01.2021	Saturday		-
03.01.2021	Sunday	Holiday	-
04.01.2021	Monday		-
05.01.2021	Tuesday		-
06.01.2021	Wednesday		-
07.01.2021	Thursday		-
08.01.2021	Friday		-
09.01.2021	Saturday	Holiday	-
10.01.2021	Sunday	Holiday	-
11.01.2021	Monday		-
12.01.2021	Tuesday		-
13.01.2021	Wednesday	Bohi-Holiday	-
14.01.2021	Thursday	Pongal - Holiday	-
15.01.2021	Friday	Thiruvalluvar Day- Holiday	-
16.01.2021	Saturday	Uzhavar Thirunaal- Holiday	-
17.01.2021	Sunday	Holiday	-
18.01.2021	Monday	College Reopening Day for All Years	1
19.01.2021	Tuesday		2
20.01.2021	Wednesday		3
21.01.2021	Thursday		4
22.01.2021	Friday		5
23.01.2021	Saturday	Holiday	-
24.01.2021	Sunday	Holiday	-
25.01.2021	Monday		6
26.01.2021	Tuesday	Republic day- Holiday	-
27.01.2021	Wednesday		7
28.01.2021	Thursday		8
29.01.2021	Friday		9
30.01.2021	Saturday		10
31.01.2021	Sunday	Holiday	-

***“Either You Run the Day or the Day Runs You”***

<b>FEBRUARY 2021</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.02.2021	Monday		11
02.02.2021	Tuesday		12
03.02.2021	Wednesday		13
04.02.2021	Thursday		14
05.02.2021	Friday		15
06.02.2021	Saturday		16
07.02.2021	Sunday	Holiday	-
08.02.2021	Monday		17
09.02.2021	Tuesday		18
10.02.2021	Wednesday		19
11.02.2021	Thursday		20
12.02.2021	Friday		21
13.02.2021	Saturday	Holiday	-
14.02.2021	Sunday	Holiday	-
15.02.2021	Monday		22
16.02.2021	Tuesday		23
17.02.2021	Wednesday		24
18.02.2021	Thursday		25
19.02.2021	Friday		26
20.02.2021	Saturday		27
21.02.2021	Sunday	Holiday	-
22.02.2021	Monday		28
23.02.2021	Tuesday		29
24.02.2021	Wednesday		30
25.02.2021	Thursday		34
26.02.2021	Friday		35
27.02.2021	Saturday	Holiday	-
28.02.2021	Sunday	Holiday	-

***“He Who Conquers Himself is the Mightiest Warrior”***



<b>MARCH 2021</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.03.2021	Monday		36
02.03.2021	Tuesday		37
03.03.2021	Wednesday		38
04.03.2021	Thursday		39
05.03.2021	Friday		40
06.03.2021	Saturday	Holiday	-
07.03.2021	Sunday		41
08.03.2021	Monday		42
09.03.2021	Tuesday		43
10.03.2021	Wednesday		44
11.03.2021	Thursday		45
12.03.2021	Friday		46
13.03.2021	Saturday	Holiday	-
14.03.2021	Sunday	Holiday	-
15.03.2021	Monday		47
16.03.2021	Tuesday		48
17.03.2021	Wednesday		49
18.03.2021	Thursday		50
19.03.2021	Friday		51
20.03.2021	Saturday		52
21.03.2021	Sunday	Holiday	-
22.03.2021	Monday	Commencement of I – Internal Exam	53
23.03.2021	Tuesday		54
24.03.2021	Wednesday		55
25.03.2021	Thursday		56
26.03.2021	Friday		57
27.03.2021	Saturday	Holiday	-
28.03.2021	Sunday	Holiday	-
29.03.2021	Monday		58
30.03.2021	Tuesday		59
31.03.2021	Wednesday		60

***“A Witty Woman is a Treasure; A Witty Beauty is Power”***

<b>APRIL 2021</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.04.2021	Thursday		61
02.04.2021	Friday	Good Friday- Holiday	-
03.04.2021	Saturday		62
04.04.2021	Sunday	Holiday	-
05.04.2021	Monday		63
06.04.2021	Tuesday		64
07.04.2021	Wednesday		65
08.04.2021	Thursday		66
09.04.2021	Friday		67
10.04.2021	Saturday	Holiday	-
11.04.2021	Sunday	Holiday	-
12.04.2021	Monday		68
13.04.2021	Tuesday	Telugu New Year- Holiday	-
14.04.2021	Wednesday	Tamil New Year- Holiday	-
15.04.2021	Thursday		69
16.04.2021	Friday		70
17.04.2021	Saturday		71
18.04.2021	Sunday	Holiday	-
19.04.2021	Monday		72
20.04.2021	Tuesday		73
21.04.2021	Wednesday		74
22.04.2021	Thursday		75
23.04.2021	Friday		76
24.04.2021	Saturday	Holiday	-
25.04.2021	Sunday	Mahaveer Jayanthi-Holiday	-
26.04.2021	Monday	Commencement of II – Internal Exam	77
27.04.2021	Tuesday		78
28.04.2021	Wednesday		79
29.04.2021	Thursday		80
30.04.2021	Friday		81

***“Opportunities Don’t Happen, You Create Them”***

<b>MAY 2024</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.05.2021	Saturday	May Day- Holiday	-
02.05.2021	Sunday	Holiday	-
03.05.2021	Monday		82
04.05.2021	Tuesday		83
05.05.2021	Wednesday		84
06.05.2021	Thursday		85
07.05.2021	Friday		86
08.05.2021	Saturday	Holiday	-
09.05.2021	Sunday	Holiday	-
10.05.2021	Monday		87
11.05.2021	Tuesday		88
12.05.2021	Wednesday		89
13.05.2021	Thursday	College Last Working Day	90
14.05.2021	Friday	Ramzan- Holiday	-
15.05.2021	Saturday		-
16.05.2021	Sunday	Holiday	-
17.05.2021	Monday		-
18.05.2021	Tuesday		-
19.05.2021	Wednesday		-
20.05.2021	Thursday		-
21.05.2021	Friday		-
22.05.2021	Saturday	Holiday	-
23.05.2021	Sunday	Holiday	-
24.05.2021	Monday		-
25.05.2021	Tuesday		-
26.05.2021	Wednesday		-
27.05.2021	Thursday		-
28.05.2021	Friday		-
29.05.2021	Saturday		-
30.05.2021	Sunday	Holiday	-
31.05.2021	Monday		-

-

***“If You Can Dream It, You Do It”***

<b>JUNE 2021</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAY</b>
01.06.2021	Tuesday		-
02.06.2021	Wednesday		-
03.06.2021	Thursday		-
04.06.2021	Friday		-
05.06.2021	Saturday		-
06.06.2021	Sunday	Holiday	-
07.06.2021	Monday	MKU End Semester Examination Starts	-
08.06.2021	Tuesday		-
09.06.2021	Wednesday		-
10.06.2021	Thursday		-
11.06.2021	Friday		-
12.06.2021	Saturday	Holiday	-
13.06.2021	Sunday	Holiday	-
14.06.2021	Monday		-
15.06.2021	Tuesday		-
16.06.2021	Wednesday		-
17.06.2021	Thursday		-
18.06.2021	Friday		-
19.06.2021	Saturday		-
20.06.2021	Sunday	Holiday	-
21.06.2021	Monday		-
22.06.2021	Tuesday		-
23.06.2021	Wednesday		-
24.06.2021	Thursday		-
25.06.2021	Friday		-
26.06.2021	Saturday		-
27.06.2021	Sunday	Holiday	-
28.06.2021	Monday	Holiday	-
29.06.2021	Tuesday		-
30.06.2021	Wednesday		-

***“When Opportunities Presents Itself, Don’t be Afraid to go After It”***

## NOTES

## NOTES

## NOTES

## NOTES



## NOTES

## NOTES

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## NOTES

## **IMPORTANT**

## **IMPORTANT**



## **IMPORTANT**

## **IMPORTANT**

## TIME TABLE

DAY/HOUR	I	II		III	IV		V	VI
MONDAY			MORNING BREAK			LUNCH BREAK		
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								