

# **Academic Calendar**

## **2022-2023**



## **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

(A unit of Annai Fathima Educational Society  
(Regd.), Affiliated to Madurai Kamaraj University,  
Madurai)

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**Annai Fathima College of Arts and Science,**

Fathima Nagar, Alampatty, Thirumangalam-625706,

Madurai District, Tamilnadu.

Phone: 8220008005 , 7708064743

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E-mail: [info@annaifathimacollege.edu.in](mailto:info@annaifathimacollege.edu.in)

Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

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(A unit of **Annai Fathima Educational Society** (Regd.),  
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## **Academic Calendar**

**Annai Fathima College of Arts and Science,**

Fathima Nagar, Alampatty, Thirumangalam–  
625706, Madurai District, Tamilnadu.

Phone: 04549 –284528, 294580, 325222, 8220008005, Fax: 04549 –284974

E-mail: [info@annaifathimacollege.edu.in](mailto:info@annaifathimacollege.edu.in)

Website: [www.annaifathimacollege.edu.in](http://www.annaifathimacollege.edu.in)

# **ANNAI FATHIMA COLLEGE OF ARTS AND SCIENCE**

## **VISION**

To serve the society and the student community by providing an education system that can meet the demands of tomorrow's world and to create an atmosphere for an education of global standard among rural community and inspire them to match with the global standard.

## **Mission**

- To play an important role in building the social infrastructure with the spirit of modern education values.
- To reach beyond the barriers of society with the spirit of Freedom, Justice and Tolerance
- To develop the spirit of a common- man through Discipline, Dedication and Devotion
- To develop the spirit of leadership of national fervor and the spirit of 'Universal scholar' by imparting Value Education

## **Personal Memorandum**

Name : \_\_\_\_\_

Course : \_\_\_\_\_

Reg. No : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Blood Group : \_\_\_\_\_

Height & Weight : \_\_\_\_\_ cms      Kg

Contact Address : \_\_\_\_\_

Email ID : \_\_\_\_\_

Phone Number : \_\_\_\_\_

Personal : \_\_\_\_\_ Resi: \_\_\_\_\_

Day Scholar/Hosteller : \_\_\_\_\_

## **Personal Memorandum**

Name :  
Course :  
Reg. No :  
Date of Birth :  
Father's Name :  
Blood Group :  
Height & Weight : cms Kg  
Contact Address :  
Email ID :  
Phone Number :  
Personal : \_\_\_\_\_ Resi: \_\_\_\_\_  
Day Scholar/Hosteller :

# NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my due respect to parents, teachers and all elders and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness

## TAMILTRANSLATION cWjpnkhop

,e;jpahvdJjha;ehL.,e;jpah;midtUk;  
vd;cld;gpwe;jth;fs;.vd;ehl;ilehd;nghpJk;Nerpf;fpd;Nwd;.,e;ehl;bd;gok;n  
gUikf;fhfTk;gd;KfkuGr;rpwg;Gf;fhfTk;ehd;ngUkpkj;milfpd;Nwd;.,e;eh  
l;bd;ngUikf;Fj; jFe;Jtps;q;fplvd;Wk; ghLgLNtd;.

vd;Dila ngw;Nwhh;> Mrphpah;fs;> vdf;F tajpy;  
%j;Njhh;midtuiAk;kjpg;Ngd;.vy;NyhhplKk;md;Gk;khpahijAk;fhl;LNt  
d;.

vd;ehl;bw;Fk;vd;ehl;Lkf;fSf;Fk;cioj;jplKide;Jepw;Ngd;.mth;fs;e  
yKk;tsKk; ngWtjpy;jhd;vd;Wk;kfpo;r;rpfhz;Ng

## COLLEGE PRAYER SONG

tpz;zfKk;

kz;zfKk;tpae;Jiuf;fte;Jcjpj;

j

mUikahdghj;jpkh–

md;idghj;jpkhngz;kzpf;F

fz;kzpaha;nghpath;f;Ftpz;kz

paha;te;jpUf;Fk;ed;kzpaha;

ghh; cah;j;Jk; ghj;jpkh–

md;idghj;jpkhnrq;fjpNuhd;nghw;Fsk;ig

rpj;jte;jnts;sp;fhiyte

;jikaha;te;Jcjpj;j

khkzpNaghj;jpkh–md;idghj;jpkh

## jkpo;jha;tho;j;J

ePuhUq; fLYLj;j epykle;ijf;

nfopnyhOFk;rPuhUk; tjdnkdj; jpfo;guj

fz;lkpjpy;njf;fzKk;mjpw;rpwe;jjpuhtpley;j

pUehLk;jf;frpW gpiwEjYk; jhpj;jeWe;

jpyfKNkmj;jpyfthridNghy;midj;JyFk;,d;g

Kw

vj;jpirAk;Gfo;kzf;f,Ue;jngUe;jkpozq;Nf!jkpozq;Nf!cd

;rPhpsikj;jpww;tpae;Jnray;kwe;J tho;j;JJNk!

tho;j;JJNk!tho;j;JJNk!

**-kNdhd;kzpak;ng.Re;juk;gps;is**



## **ANNAI FATHIMA EDUCATIONAL SOCIETY**

AFES registered under the Tamilnadu Societies Registration Act in year 1994 with the common objective of developing post-secondary professional and technical education. The society is run by a group of philanthropists from different walks of life for qualitative academic programmes and to enlighten the students drawn from the most backward areas of the country as visualized by our Honorable Founder, **Thyagi Mohamed Haneefa**. This task is now carried out vibrantly by his noble son & a professional technocrat, our Honorable Chairman, **Mr.M.S.Shah** and our Honourable Chief Executive officer, **Mrs.Shakeela Shah**. The successful management of **Annai Fathima College of Arts and Science & Annai Fathima Institute of Catering Administration** stands as the symbol of their commitments and devotion. The main objective of the society is now aiming towards the offering of “Job Guaranteed Education” to them out at an affordable cost”. For the past two decades, the college has made a phenomenal progress and an indelible mark in the academic arena by name & fame through offering quality education.

**Annai Fathima College of Arts and Science** is offering them sought after courses such as Forensic Science & Criminology Hotel Management, Tourism, Hospitality Management, Airline & Hospitality,

Aviation Management, Business Administration, Commerce, Information Technology and Computer Application besides all core subjects of high demand.

**A 3years Diploma in Hotel Management and Catering Technology** offered by **ANNAI FATHIMA INSTITUTE OF CATERING ADMINISTRATION** is approved by the **All India Council of Technical Education, New Delhi** and is affiliated to the Directorate of Technical Education (DOTE), TamilNadu. The Management is much proud to state this is the only such course offered in South Tamilnadu.

**The Annai Fathima Institutions** are preparing the students through capacity building exercises to the specific job requirements and make them employed through campus interviews and direct placements. Students of **Annai Fathima Institutions** are more preferred than other institutions as they stand tall in specialized trainings offered through simulating hotel environment in the campus. Also, the Internship trainings provided in the leading industries make students more employable and acceptable in the competitive market.

The Students enjoy **Earn – While – You – Learn-Scheme** by attending Special ODCs and Part-time jobs during their tenure of studies. Annai Fathima Institutions carved a niche in the field of Hotel, Hospitality, Tourism, Aviation and Airlines field. The opening up of English, Tamil, Commerce, Mathematics, Physics and Computer based

programs provides ample opportunities to the rural students to take their degree at their doorsteps. The launching of **Master Programme in Business Administration** by the Society is a boon to the student community as it opens up a vista to acquire special skills in Human Resources, Hotel, Hospitality, Tourism and Airlines Management. Annai Fathima Institutions has risen to the level of Light House to many students as they get proper care and guidance.

## **Advisory Board**

**Mr.M.M.Haneefa**

Founder President- Kanyakumari

**Mr.M.S.S.Shah, B.H.M.,**

Chairman, AFC-Madurai

**Mrs. Shakeela Sha**

CEO, AFC-Madurai

**Mr.Justice G.M.Akbar Ali,**

Honourable Judge(Rtd),High Court, Chennai

**Prof.K.Kasim I.P.S.,**

Inspecting Authority,

Asath Educational Foundation Ministry of Minority Affairs,

Govt.Of India. FormerMemberNationalCommittee,

FinanceMinistry, Govt.ofIndia.

**Dr.A.K.Kumaraguru**

Former Vice Chancellor Manonmaniam Sundaranar University,  
Tirunelveli.

**Dr.B.R.Natarajan**

Vice-Chancellor Presidentat Sangam University,

Bhilwara , Rajasthan.

**Dr.P.T.Manoharan,**

Former Vice-Chancellor, University of Madras ,

Emeritus Professor , IIT, Chennai

**Prof.Dr.Kamal KantDwivedi**

Former Vice- Chancellor, ArunachalUniversity and  
Apeejay Styra University,  
FormerAdvisor,MinistryofScienceandTechnology,Embassyof  
India,WashingtonDC.

**Ms.SupriaBali, M.B.A(U.K)**

CorporateManager- (HR)East India Hotels(Oberoi Group),  
New Delhi.

**Prof.M.Salihu**

Former Vice- Chancellor Madurai Kamaraj University

**Mr.J.Ragupathy**

Joint Commissioner (CT) Retd,  
Chennai.

**Er.S.Ingersol**

SeniorScientist, ISRO,  
Mahendragiri.

**Dr.DanielChellappa**

Scientist, BARC, Chennai

**Mr.Jeyachandran,B.Com., M.B.A.**

Chief Consultant, Corporate Training  
Taj Group of Hotels– India

**Mr.M.S.Hidayathulla,**

**Managing Director**

Pavanam Groups, Trivandrum, Kerala

**Prof.Dr.DevendraPathak**

President/Vice-Chancellor

Dr.K.N Modi University, Newai (Rajasthan)

**Mr.Sanjeevi,B.Com .,B.L**

Advocate, HighCourt, Chennai.

**Mr.M.S.Mohammed Shahjajan,M.D**

Bhavanam Group, Trivandrum, Kerala

**Mr.M.S.Abdul Khader,M.D.,**

Bhavanam Group, Trivandrum, Kerala

**ANNAIFATHIMACOLLEGE OF ARTS AND SCIENCE**

*(Affiliated to Madurai Kamaraj University)*

*PRINCIPAL*

**Dr.S.Thabasu Kannan,M.Sc.,M.Ed.,M.Phil., Ph.D.**

*DEAN-ACADEMICS*

**Mrs.P.Shanmugapriya, Dean(Academic –Arts & Science)**

## *PLACEMENT OFFICER*

### **DEPARTMENT OF TAMIL**

**Dr.Mathavan**

**HOD**

**Dr.B.Muniyandi**, B.Lit.,T.P.T,M.A.,M.Phil.,Ph.D.,B.Ed.,P.G.D.C.A.,C.M.S.,D.G.T., Asst.Professor

**Mrs.P.Ramuthai**, M.A.,M.PhilM.Ed, Asst.Professor

**Dr. V.Singaraja**, M.A.,M.Phil;M.Ed;Ph.D Asst. Professor

**Mr.G.Vijayarajan** ,M.A.M.Phil Asst.Professor

**Mrs. Rajeshwari** Asst.Professor

**Mr. Veeraputhiran** Asst.Professor

### **DEPARTMENTOFENGLISH**

**Mr.AL.Rajkumar**,M.A.,B.Ed.M.Phil,(PhD.,)HDCA,DCH.,HOD

**Mrs.K.Shyamaladevi**, M.A, B.Ed., M.Phil. Asst.Professor

**Mrs.P.Anbuselvi**,M.A.B.Ed.,M.Phil.,(PhD.) Asst.Professor

**Mrs.G.Rajkumar**.,M.A., (PhD.,)Asst.Professor

**Mr.D.Shiva**, M.A.,M.Phil.,Asst.Professor

**Mrs.P.Shanmuga priya** M.A.,B.Ed.( PhD.),Asst.Professor

**Mrs.Angalaeswari** M.A.,B.Ed

**Mrs.Anitha** M.A., M.PHIL.

### **DEPARTMENT OF MALAYALAM**

**Dr.Akila** Asst. Professor

### **DEPARTMENT OF FRENCH**

**Mr.N.Cassien**, P.G.(M.Sc. Electronics & Communication) Asst. Professor

### **DEPARTMENT OF HINDI**

**Dr.Vijaya** Asst. Professor

## **DEPARTMENT OF FORENSIC SCIENCE**

Dr.Pooja Chakraborty  
Mrs.V.Ponmayil  
Ms.Vineeshma  
Ms.Jinju

HOD  
Asst Professor  
Asst Professor  
Asst Professor

## **DEPARTMENT OF HOTEL MANAGEMENT**

Mr.Balraj,B.Sc, MBA.,  
Mrs,D.Seemati M.Sc.M.B.A.,  
Mr.S.Arun Kumar M.Sc.,MBA  
Mr.N.Gangadharan M.Sc,AHMA,DCA.,  
Mr.Senthil .M.B.A.  
Mr.A.Shajahan M.Sc  
Mr.D.Ranjith MTM  
Mr.Senbagarajan B.Sc.

HOD  
Asst. Professor  
Asst. Professor  
Asst. Professor  
Asst. Professor  
Asst. Professor  
Asst. Professor

## **DEPARTMENT OF AVIATION MANAGEMENT**

Dr.Karthiga.A. M.Phil.,P.hd.,  
Mrs.Alagulaksmi M.Phil  
Mr.Thiruppathi B.Tech,MBA.,P.hd

HOD  
Asst. Professor  
Asst. Professor

## **DEPARTMENT OF TOURISM MANAGEMENT**

Dr.I.M.Karthikeyan M.B.A. M.Phil.,P.hd.,

HOD



## **DEPARTMENT OF HOSPITALITY & AIRLINE CATERING MANAGEMENT**

Mr.P.Ramaraj MTM

Asst. Professor

## **DEPARTMENT OF HOSPITAL MANAGEMENT**

Mrs.Subasri

Asst. Professor

## **DEPARTMENT OF FIRE & SAFETY**

**Mrs.Sasikala**

**HOD incharge**

## **DEPARTMENT OF COMMERCE**

Mr.M.Karuppasamy,M.Com.,M.Phil.,M.Ed.,SET

**HOD**

Mr.P.Selvam.,M.com.,M.Phil

**Asst.Professor**

Mrs.Sagayavani M.Com.,M.B.A.,M.A.,DCFE.,M.Phil.,(Ph.D)

Asst. Professor

Mr.M.Ajay.,M.B.A.,M.Phil

Asst. Professor

Mr.P.Kathiresan,M.Com.,M.Phil

Asst. Professor

Dr.Muthu,M.Com.,M.Phil.,Ph.D

Asst. Professor

Mrs.Muthu Lakshmi M.Phil.,Ph.D

Asst. Professor

Mrs.Dhana lakshmi M.Phil.,

Asst. Professor

## **DEPARTMENT OF PHYSICS**

Dr.JUSTIN

**HOD incharge**

## **DEPARTMENT OF MATHS**

Mrs.Kannika,M.Sc.,M.Phil.,  
Mr.Dileepan MSc,M.Phil.

HODInCharge  
Asst.Professor

### **DEPARTMENT OF COMPUTER SCIENCE**

Miss.S.Karthika,M.Sc (CS& IT),M.Phil.

Asst.Professor

Mr.K.Ramanathan M.Sc.M.Phil.B.Ed.

Asst.Professor

Mrs.Sasikala M.Sc.M.Phil.

Asst. Professor

Mr.Shakil

Asst. Professor

mrs.Geetha Ramani

Asst. Professor

### **DEPARTMENT OF HISTORY**

Mrs.R.Manimegalai M.A;M.Phil;B.Ed

Asst.Professor

Mrs.C.Gajalakshmi, B.A., B.Ed., M.L.I.Sc.,M.Phil., Cert.inHindi

Asst.Professor

Mrs.Jeyamani

### **PHYSICAL EDUCATION**

Mr.Narayana Prabhu, B.Sc.,M.P.Ed, ,M.Sc. M.Phil,Dip.inYoga.,

### **LIBRARIAN**

Mrs.S.Rohini B.A.M.LiSc.

Librarian

### **EXAMINATION CELL**

Mrs.A.Tamilselvi

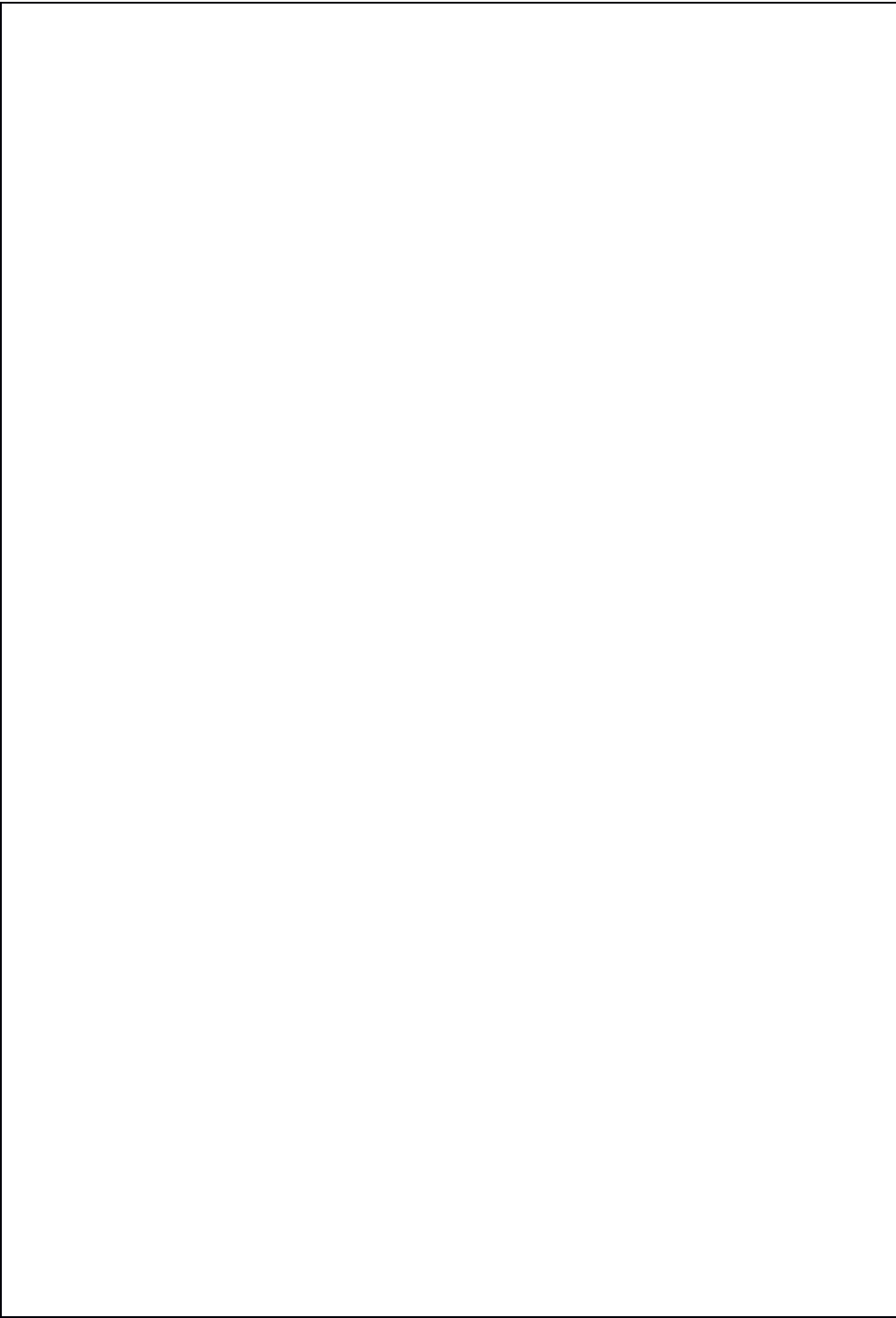
Controller of Examination

Mrs.P.Megala

Clerical work

Mrs.S.Ramya

Clerical work



## **NON-TEACHINGSTAFF**

### **ACADEMIC STAFF**

#### **HR**

Mrs.A.Sangareswari

HR Assistant

Mr.SPM.Sundram

HR Assistant

#### **Administrative Office**

Mr.J.Uthaya Kathiravan

System Administrator

Mr.DeivaKani

Public Relation Officer

Mrs.S.Malathi

RecordClerk

Mr.R.ArulJothi

Office Assistant-1

Mr. Jeyaseelan

Office Assistant-2

Ms. Priyanka

Office Assistant-3

Mrs. G.Sathaya

Office Assistant-4

Mrs. S.Tamilarasi

Receptionist

#### **FinanceDept.**

Mr.S.Mayan

Chief Accountant

Mrs. Benazir Fathima

Accountant

Mrs.Begum

Accountant

Mr. Sivaram

Cashier

#### **Lab.Asst**

Ms. Ganga Prakash

#### **Campus**

1.Mr.Sathya Moorthi

-

Campus Incharge

## **Transport**

- |                  |   |            |
|------------------|---|------------|
| 1. Mr.Gopinath   | - | Driver–Bus |
| 2. Mr.Ashok      | - | Driver–Bus |
| 3. Mr.Arivalagan | - | Driver     |

## **Electrical**

- |                |   |             |
|----------------|---|-------------|
| Mr.Srinivasan  | - | Electrician |
| Mr.Balamurugan | - | Electrician |

## **Mess**

- |                  |   |               |
|------------------|---|---------------|
| Mr.Jeslin Xevier | - | Mess Incharge |
| Ms. K.Yesurani   | - | Store Keeper  |

## **Hostel**

- |               |   |                      |
|---------------|---|----------------------|
| Mr.Muthu      | - | Warden(Boys Hostel)  |
| Mr.Baskar     | - | Warden(Boys Hostel)  |
| Mrs.Kalaimani | - | Warden(Girls Hostel) |
| Mrs. Padma    | - | Warden(Girls Hostel) |

## **COLLEGE DEVELOPMENT COMMITTEES**

- Mr.M.S.Shah - Chairman and Secretary
- Mrs.M.S.Shakeela Shah - Financial Controller
- Dr.S.Thabasu kannan - Principal
- Dr. Pooja Chakraborty - Vice Principal

### **• ACADEMIC DEVELOPMENT COMMITTEE**

- Dr. S.Thabasu kannan - Head
- Dr. Pooja Chakraborty - Member
- Mrs. Shanmuga Priya - Member
- Dr. B.Muniyandi - Member

## **COLLEGE DISCIPLINARY COMMITTEE**

- Dr. S.Thabasukannan - Head
- Dr.Madhavan - Convenor
- Mrs.P.ShanmugaPriya - Co Convenor
- Mr.AL.Rajkumar - Member
- Mr. Ramanathan - Member

## **ADMISSION COMMITTEE**

- Dr. S.Thabasukannan - Head
- Mr.Balraj - Convenor
- Ms. Karthika - Co Convenor
- Mrs.Seemati - Member
- Mrs.P.Anbuselvi - Member
- Mr.Shajahan - Member
- Jinju - member
- Vineeshma - Member

- Mr.Kathir - Member

## **TRAINING&PLACEMENT**

- Mr. Balraj - Convenor
- Dr. Pooja Chakraborty - Co Convenor
- Dr. Karthiga - Member
- Mr. Shakil Ahamed - Member
- Mr. Ramraj - Member
- Mr. J.Uthaya Kathiravan - Member

## **CULTURALCOMMITTEE**

- Mrs. K.Shyamala Devi - Convenor
- Mrs. Anbu Selvi - Co Convenor
- Mrs. Subashree - Member
- Mrs. Seemati - Member
- Mr. Dhileepan - Member
- Mr. G.Rajkumar - Member

## **EDITORIAL COMMITTEE**

- Mrs. K.Shyamala Devi - Convenor
- Mrs. Sagaya Vani - Co Convenor
- Mr. Gangadharan - Member
- Mr. J.Uthaya Kathiravan - Artificer

## **RECRUITMENT COMMITTEE**

- Dr.S.Thabasu Kannan - Head
- Dr. Pooja Chakraborty - Member

## **ANTI RAGGING / ANTI DRUGS COMMITTEE**

- Dr.S.Thabasu Kannan - Head
- Mrs.Manimegalai - Member
- Mr.A.L.Rajkumar - Member
- Dr.Karthiga - Member

- Mr.D.Shiva - Member
- Mr.Ramanathan - Member

### **ADVERTISEMENTCOMMITTEE**

- Dr. S. Thabasu Kannan - Head
- Mr.J.Uthaya Kathiravan - Member
- Dr.B.Muniyandi - Member
- Mrs. A.Tamil Selvi - Member

### **STUDENTCOUNSELLINGCELL-VIRUTCHAM**

- Dr.S.Venilla - Coordinator
- Mrs. Ponmayil - Addl. Coordinator
- Mrs. Kannika - Member
- Mrs. Angaleswari - Member
- Mr. Narayana Prabhu - Member
- Mr. Veera Puthiran - Member
- Mr. Arun Kumar - Member

### **STORES MESS QUALITY CONTROL**

- Mr.V.N.Balraj - Head
- Mrs. Seemati - Member
- Mr. A.Shajahan - Member
- Mr. Shenbagarajan - Member



### **LADIES HOSTEL SUPERVISION**

- Dr. Pooja Chakraborty
- Mrs. Shanmuga Priya
- Mrs. Anitha

### **GENTS HOSTEL SUPERVISION**

- Dr. S. Thabasu Kannan
- Mr. Karuppasamy
- Mr. Narayana Prabhu

### **TRANSPORTIN-CHARGE**

- Mr. SPM. Sundaram

### **ROTARACT CLUB**

- Dr. B. Muniyandi

### **DELPHI CLUB**

- Mr. A. L. Rajkumar
- Mrs. K. Shyamala Devi

### **RED RIBBION CLUB**

- Dr. B. Muniyandi
- Mrs. Manimegalai

### **NATIONAL SERVICE SCHEME**

- Dr. B. Muniyandi
- Mrs. Manimegalai

**Tuition Fee**

- Within 10 days from the re-opening date of every academic year

**Hostel Fee**

- Mess bill should be paid without fine before 12<sup>th</sup> of every month

**SCHEDULE FOR REMITTANCE OF FEES****RULES AND REGULATIONS OF ANNAI  
FATHIMA COLLEGE**

All Students are required to adhere to the following rules and regulations:

- 1) Punctuality, Discipline and Academic Excellence are the top priorities in the campus.
- 2) College will function from Monday to Saturday (Except Second and Final Saturdays of every month).
- 3) Students are expected to be inside the campus as instructed by their class teachers for the respective sessions.
- 4) The College Anthem and Tamil Thai Vazhthu will be played daily. Students are expected to stand and respect the prayer songs.

- 5) Students are expected to be in their respective classroom / practical lab 10 minutes before the stipulated time. Late comers will not be entertained.
- 6) Guests from reputed industries and hotels will visit our college very often and hence students are expected to maintain a perfect decorum and decency in the campus.
- 7) As English is the official language of communication in the college premises, Students are advised to use English as their mode of communication either with their classmates or with teachers.
- 8) Regular practice of hearing and speaking, alone can make one to master the language. This will be closely monitored by the faculty members.
- 9) On seeing some one on the corridor or any public place, student should greet him/her according to the time of the day with a pleasant smile.
- 10) The student should always carry the Identity card & present it, when it is demanded.
- 11) It is imperative that students should be present on the day of opening and closing of each term.
- 12) No Student is allowed to avail leave without prior permission. Permission should be obtained from the Principal of the College after obtaining HOD and Classtutor's signature. Subsequent request for extension of leave will not be entertained. A fine of Rs. 50/- per day will be imposed in such cases. When the students come back, they must bring leave letter with parent's signature.
- 13) If any student remains absent for more than 3 days at a stretch without written permission /intimation his/her name will be struck off from the roll of the college.

- 14) Being in professional programme, all students are expected to maintain 90% attendance to help imbibe quality professionalism in them.
- 15) 90% physical attendance is compulsory to become eligible to write the University Semester Exam.
- 16) Attendance in Test examinations is mandatory. Absence from examination without valid reason would be treated as violation of college norms. The college authority may take strict action in this regard. Students will not be permitted to appear for an external exam without writing internal exams.
- 17) Any representation from class should be sent only through class representative with the approval from Class tutor and HOD.
- 18) The Class representative can meet the Principal during break or after 4.15 P.M on any working day.
- 19) Any irregularity will be initially referred to the Disciplinary Committee and the final decision will be taken as recommended by the committee with the approval of the Management.
- 20) Disobedience or misconduct will result in suspension of students and if any action of the accused is ascertained the management will not hesitate even to dismiss erroneous students.

- 21) Training and Placements priority will be given to students whose Personal file stands good and has no due on mess fees, special fees etc.
- 22) Conduct certificate will be issued with the following grades Excellent, Good, Fair, Satisfactory, Average- depending on the student's personal record.
- 23) Smoking is strictly prohibited in the campus.
- 24) Damaging the college property is punishable
- 25) Any infringement of the library rules will render the students privilege of admission to the library cancelled. Details of library rules are available with the librarian.
- 26) Students are required to take proper care of the College's property & keep the College premises neat & clean in order to inculcate right attitude towards the profession.
- 27) Students are required to take proper care of the college's property & keep the premises neat & clean in order to inculcate right attitude towards the profession.
- 28) Parents must advise their ward to contact the hostel warden / any other faculty member for any grievances.
- 29) Please ensure that, in order to maintain discipline of the college, no one is allowed to get involved in outside activities.
- 30) The following instructions are to be strictly adhered to by the students and their conduct will be monitored by faculty members.

- Students should not sit in the wall, verandah or play ground when Chairman's or Principal's car passes by.
- Students should stand still quiet in the same spot when Chairman's or Principal car passes by.
- Whistling or screaming inside or outside the classroom is strictly prohibited.

31) Grooming is an integral part of the hospitality industry. It is compulsory among students and they will not be allowed to take part in Practical's. Unless they are properly groomed, they will have to face the disciplinary action.

### **Boys**

- Hair cut short, clean shaven, nail trimmed and clean uniform will be a good practice.
- Till uniforms are delivered, students should wear full sleeved formal shirt, formal trouser, plain black formal shoes with lace, black socks, necktie, and black belt with non-designer simple buckle.

### **Girls**

- Avoid of using short shirts
- Girl students are expected to have their long hair neatly tied –up in a bun covered with net.
- No loose hair is permitted. Use of flashy excessive jewelry and strong scented perfume is not permitted.

## **LIBRARY RULES**

- ❖ The Library is kept open from 8.30 am to 6.00 pm on all working days
- ❖ Strict silence should be observed in the library.
- ❖ One library token will be given to each student. Books will be issued to students only on the exchange of token.
- ❖ Loss of tokens, if any, should be immediately reported to the librarian who will issue duplicates on payment of Rs10.
- ❖ Books are usually lent for a period of 7 days. Books may be renewed for a further period if there is no demand for them from other students.
- ❖ Reference books such as dictionaries, encyclopedias, magazines and books will not be lent out.
- ❖ Students should not damage, write or make any mark on any magazine / book belonging to the library.
- ❖ If a borrowed book is lost or missed, the borrower should pay two times the cost of the book or replace the book.

- ❖ A Student on receiving a book must examine it for damage and report to the Librarian about the damage immediately, sub lending of books is forbidden
- ❖ Token is not transferable each student should bring his/ her identity card at the time of borrowing library books
  
- ❖ Students should return all books borrowed from the library one week before the last working day of the academic year/semester exams
- ❖ If books taken from the library are not returned within one week, the student would be asked to pay a fine of Rs 1 per day till the date of submission.

### **MONTHLY EXAMINATION ASSESMENT**

For every semester three internal examinations will be held. Besides cyclic tests will also be conducted. Minimum pass in the internal exams are mandatory. The marks secured in all these examinations will be entered in the progress reports and the signature of the parents should be obtained on it at the parent teacher meet held periodically at the campus. If the progress or improvement is not satisfactory. We except the parent to meet either the Principal or the



Class Teacher periodically to get the academic status of their ward. Students must enlighten themselves with a greater knowledge by developing their study habits sincerely and aim to secure good marks in all examinations.

### **EXTRA CURRICULAR ACTIVITIES**

#### ***PHYSICAL EDUCATION***

The physical Education department of AFC has a spacious ground for various sports and game activities. AFC students usually represent Zonal and University teams. The College has excellent teams in Kabadi, Football and Cricket and won laurels in the competitions. The students are encouraged to play indoor and outdoor games during their leisure time.

#### ***ROTARACT CLUB***



**“Service above self”**

Rotaract Club of Annai Fathima functions through its parent club “Rotary club of Madurai West”. Under their guidance, AFC unit conducts many programmes for its members. The club encourages the students to participate in seminars, training programmes to develop their leadership qualities. The students exhibit their various talents through cultural competitions and festivals.

## **NATIONAL SERVICE SCHEME**



**“NOT ME BUT YOU”**

All the first year students will be rolled as NSS volunteers. NSS activities inculcate discipline among students and promote creative talents. The NSS units of our college conduct blood donation camps and other society relevant programmes.

# **NATIONAL CADET CORPS**



**“Unity and Discipline”**

Recognizing the importance of NCC which brings discipline, alertness and patriotism among students. N.C.C. Unit is to be started in our college shortly.

### **Annai Fathima College of Arts and Science**

*Affiliated to Madurai Kamaraj University*

<b>S.No</b>	<b>Courses</b>	<b>Duration</b>	<b>Eligibility</b>
1.	B.Sc.HospitalMgt	3years	+2Pass
2.	B.Sc.HospitalityMgt.	3Years	+2Pass
3.	B.Sc.HotelMgt&CateringSci(48+48+48)	3years	+2Pass
4.	B.Sc.Tourism&HospitalityMgt(48+48)	3Years	+2Pass
5.	B.Sc.Hospitality&AirlineCateringMgt.	3years	+2Pass
6.	B.B.A.AviationMgt	3Years	+2Pass
7.	B.Sc.AviationMgt	3years	+2Pass
8.	B.Sc.InformationTechnology	3Years	+2Pass
9.	B.Sc.Physics	3years	+2Pass
10.	B.Sc.Mathematics	3Years	+2Pass
11.	B.ComComputerApplication	3years	+2Pass
12.	B.C.A	3Years	+2Pass
13.	B.ATamil	3years	+2Pass
14.	B.AEnglish	3Years	+2Pass
15.	B.AHistory	3years	+2Pass
16.	M.ComComputerApplication	2years	+2Pass
17.	M.Sc.HotelMgt&CateringScience	2years	B.SchMCS
18.	M.B.A	2years	Anydegree
19.	CHMCS	1year	10 <sup>th</sup> Pass
20.	CCFP	1year	10 <sup>th</sup> Pass
21.	CCBC	1year	10 <sup>th</sup> Pass
22.	PGDip.inHM&CS	1year	10 <sup>th</sup> Pass
23.	M.A.English	2years	Anydegree

24	M.A.Tamil	2years	Anydegree
25	B.Com	3yers	+2pass

**Annai Fathima College of Arts and Science**  
*Approved by AICTE, GOVT. Of India, New Delhi*

<b>GS. No</b>	<b>Courses</b>	<b>Duration</b>	<b>Eligibility</b>
1	Diploma in Hotel Management and Catering Technology	3years	+2pass

**JUNE2022**

<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
1	WED		
2	THU		
3	FRI		
4	SAT	Workshop -Dept of Forensic Science	
5	SUN	<b>World Environment Day</b>	
6	MON		
7	TUE		
8	WED		
9	THU		
10	FRI		

11	SAT		
12	SUN	<b>Anti Child Labour Day</b>	
13	MON	Forensic evidence- Dept of Fs & Fsc	
14	TUE		
15	WED	HASTALAVISTA Farewell- Dept Of HMCS	

**“And He is with you wherever you may be”.**

## JUNE 2022

DATE	DAY	PARTICULARS	WORKING DAYS
16	THU		1
17	FRI		2
18	SAT	Internship training- Cochin Airport ,Dept of Aviation	
19	SUN	HOLIDAY	3
20	MON		4
21	TUE	International Yoga Day	5
22	WED	MGR Birth Centenary Celebration	6
23	THU		7
24	FRI	Postmortem identification- Dept of FS & FSC	
34 <sup>25</sup>	SAT	Forensic Camp- Dept of FS & FSC	
26	SUN	/Ramzan EID–Holiday	

27	MON	World Tourism Day- Rally Department of Aviation & Tourism	8
28	THU		9
29	WED		10
30	THU		11

“Nothing in our lives is so insignificant that it doesn’t deserve God’s attention”. –Jim Manney.

JULY2022			
DATE	DAY	PARTICULARS	WORKING DAYS
1	FRI	TreePlantation	12
2	SAT		
3	SUN	Holiday	13
4	MON		14
5	TUE		15
6	WED		16
7	THU		17
8	FRI		
9	SAT		
10	SUN		18
11	MON	WorldPopulationDay	19



12	TUE		20
13	WED		21
14	THU		22
15	FRI	<b>Birthday of Shri.K.kamaraj</b>	23

❖ **Help Ever and Hurt Never – Sathya Sai Baba**  
**“Knowledge speaks, but wisdom listens”. Jimi Hendrix**

## JULY 2022

DATE	DAY	PARTICULARS	WORKING DAYS
16	SAT	Holiday	
17	SUN	Launching of Department Association	24
18	MON		25
19	TUE	DELPHI Association Programme	26
20	WED	Orientation Programme for freshes (Management)	27
21	THU		28
22	FRI		
23	SAT	Fourth Saturday	
24	SUN	Holiday	
25	MON	12	TUE


26	TUE		31
27	WED	Launching of Clubs	32
28	THU	<i>Alumni meet Retrospect- HMCS</i>	33
29	FRI		34
30	SAT	Guest Lecture Department of Aviation	
31	SUN	NSS–VolunteersDay	35

## AUGUST2022

DATE	DAY	PARTICULARS	WORKING DAYS
1	MON		36
2	TUE		37
3	WED		38
4	THU		39
5	FRI		40
6	SAT	Holiday	
7	SUN	RakshaBandhan	41
8	MON		42
9	TUE		43
10	WED		45
11	THU	Drug Abuse Pledge - Dept of CS & Commerce& Tamil	

			46
12	FRI	<b>International Youth Day-</b>	
13	SAT		
14	SUN		
15	MON	<b>Independence Day Celebration</b> <b>Demo of Camsonar device</b>	

“Charity is that with which no man is lost and without which no man is saved”.– **Saint Robert Bellarmine.**

**AUGUST2022**

<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
16	TUE	SHAKESPEARE DAY	47
17	WED		48
18	THU		49
19	FRI		50
20	SAT	<b>Industrial visit- Aviation Dept</b>	
21	SUN		51
22	MON		52
23	TUE	Ist Internal Examination Commences	52
24	WED		53
25	THU	Demo of Trasocscan- Dept of FS &FSC	
26	FRI	INDUSTRIAL VISIT- HMCS	

27	SAT	LSRW- AV Presentation- Dept of English Workshop- Dept of CS	
28	SUN		5 4
29	MON	Demonstration –HMCSDept	5 5
30	TUE	Fresher's Day- Dept of English Cartography of India-Dept of History Overview of Forensic science- Dept of FS &FSC	5 6
31	WED		5 7

**Start where you are. Use what you have. Do what you can**  
**–Arthur Ashe**

## SEPTEMBER 2022

DATE	DAY	PARTICULARS	WORKING DAYS
1	THU		58
2	FRI	Onam celebration	
3	SAT		
4	SUN	Holiday	59
5	MON	<b>Teacher`sDay</b>	60
6	TUE		61
7	WED		62
8	THU		63
9	FRI	Guest Lecture-HMCS Rally- Dept of tamil	
10	SAT		
11	SUN	World Literacy day - Holiday	64



12	MON	Mystery Box cooking competition- HMCS	65
13	TUE	Intra departmental meet - Dept of CS. 3D scanning on crime scene- Dept of FS & FSC	66
14	WED		67
15	THU	Guest lecture- Dept of tamil	68

It is the supreme art of the teacher to awaken joy in creative expression and knowledge- **Albert Einstein**

## SEPTEMBER 2022

DATE	DAY	PARTICULARS	WORKING DAYS
16	FRI	World Ozone day NSS camp	68
17	SAT	Holiday	
18	SUN		69
19	MON	CEO MADAM'S BIRTHDAY	70
20	TUE	Guest Lecture -Dept of English, Industrial Visit- Dept of Aviation Industrial visit - Dept of History	71
21	WED	International day of Peace	72
22	THU	Teachers Day celebration	73
23	FRI	Freshers day - Dept of History	
24	SAT		
25	SUN	Holiday	74

26	MON	Economic of offences, Webinar- Dept of FS &FSC	7 5
27	TUE	<b>World Tourism Day- Rally -Dept of Tourism , Airline &amp; HMCS</b> <b>Historical Visit - Dept of History</b> <b>Guest Lecture - Dept of Commerce</b>	7 6
28	WED	<b>GreenConsumerDay</b>	7 7
29	THU		
30	FRI	<b>World Maritime Day</b> <b>/VijayaDasami- Holiday</b>	

“Education is a progressive discovery of our own ignorance”.

**-Will Durant**

## **OCTOBER 2022**

<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
1	SAT	INTO THE GALAXY - Fresher's day- HMCS	
2	SUN	<b>Gandhi Jayanthi-Holiday</b>	
3	MON		78
4	TUE	Demonstration–HMCS Dept	79
5	WED		80
6	THU	Field	81
7	FRI	Guest lecture- Department of English IISER VISIT- Dept of FS & FSC	82
8	SAT	Workshop- Dept of CS	
9	SUN	Milad un-Nabi- holiday	83
10	MON		84

11	TUE	FieldVisit–AirlinesDept Singapore Internship- HMCS	8 5
12	WED		8 6
13	THU	Guest Lecture- Dept of History Sushi workshop- Dept of HMCS	8 7
14	FRI	QATAR INTERNSHIP - HMCS Guest lecture - Dept of Commerce Courtroom Drama- Dept of FS &FSC	
15	SAT		

The mind is everything. What you think you become.

- **Buddha**

## **OCTOBER2022**

<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
16	SUN	<b>World Food Day Celebration</b>	88
17	MON		89
18	TUE		
19	WED	Tamil Debate- Dept of Tamil	90
20	THU	Quiz program- dept of Aviation Guest Lecture - Dept of BTHM International chief Day- HMCS	91
21	FRI	Intercollegiate Meet- Dept of CS	92
22	SAT		
23	SUN	Holiday	93
24	MON	Diwali Festival- Holiday	94

25	TUE		95
26	WED		96
27	THU		97
28	FRI	Movie Screening- Dept of English	98
29	SAT		
30	SUN	<b>Holiday</b>	
31	MON		99

The only person you destined to become is the person you decide to be  
**–Ralph Waldo**

## NOVEMBER2022

DATE	DAY	PARTICULARS	WORKING DAYS
1	TUE		100
2	WED		
3	THU		
4	FRI		
5	SAT		
6	SUN	Holiday/Guru Nanak's Birthday	
7	MIN	<b>C.V.Raman's BirthDay</b>	
8	TUE	Historical Movie- Dept of History Guest lecture- Dept of FS &FSC	
9	WED	Workshop- Dept of CS	
10	THU	Guest lecture- Dept of Commerce	

11	FRI	<b>EducationDay</b> <b>Historical criticism - Samanar padugai- Department of English &amp; History</b>	
12	SAT	Holiday	
13	SUN	Industrial visit Parle G - HMCS	
14	MON	<b>II internal exam commences</b>	
15	TUE		



I cannot teach you violence, as I do not myself believe in it  
 - MahatmaGandhi

## NOVEMBER2022 -

DATE	DAY	PARTICULARS	WORKING DAYS
16	WED	<b>InternationaldayofTolerance Guest Lecture- Dept of Aviation &amp; BTHM</b>	
17	THU		
18	FRI		
19	SAT	<b>Universal Children's Day/Holiday</b>	
20	SUN		
21	MON		
22	TUE	Industrial visit – HMCS Intercollegiate training - Dept of FS &FSC	
23	WED	Guest Lecture-" Panorama of psychological beliefs in Paulo coelho's Veronika decides to Die"Department of English.-	
<sup>44</sup> 24	THU	Cake mixing ceremony - HMCS	

25	FRI		
26	SAT		
27	SUN		
28	MON		
29	TUE		
30	WED	Last working day for Odd Semester	

It is our choices that show what we truly are, far more than our abilities

## DECEMBER 2022

DATE	DAY	PARTICULARS	WORKING DAYS
1	THU	WorldAIDSDay	
2	FRI	MILADI-IN-NABI	
3	SAT		
4	SUN		
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI		

10	SAT		
11	SUN	Human Rights Day- Holiday	
12	MON		
13	TUE		
14	WED		
15	THU		1

DECEMBER2022			
DATE	DAY	PARTICULARS	WORKING DAYS
16	FRI		2
17	SAT		
18	SUN	Holiday	3
19	MON		4
20	TUE		5
21	WED		6
22	THU		7
23	FRI		
24	SAT	Fourth Saturday	-

Happinessisnotsomethingreadymade.Itcomesfromyour ownactions  
- Dalai Lama

25	SUN	<b>Christmas-Holiday</b>	-
26	MON		8
27	TUE		9
28	WED		10
29	THU		11
30	FRI		12
31	SAT		

Askanditwillbegintoyou;searchandyouwillfind;knockandthedoowill  
beopened for you.– **Jesus**

<b>JANUARY 2023</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
1	SUN	<b>NewYear-Holiday</b>	
2	MON	College Reopens for II,IV & VI Semester	13
3	TUE		14
4	WED		15
5	THU		16
6	FRI		17
7	SAT		
8	SUN	Holiday	18

9	Mon		19
10	TUE		20
11	WED		21
12	THU		22
13	FRI	Pongal celebration	
14	SAT	<b>Pongal</b> –Holiday	
15	SUN	<b>ThiruvalluvarThinam</b> –Holiday	

Life is 10% what happens to me and 90% of how I react to it  
- **Charles Swindoll**

<b>JANUARY 2018</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
16	MON	<b>Uzhavar Tirunal</b> -Holiday	
17	TUE		23
18	WED	Guest Lecture- Dept of Aviation	24
19	THU		25
20	FRI	Campus Drive- Dept of CS.	26
21	SAT	Grooming Workshop- HMCS	
22	SUN		27
4823	MON		28

24	TUE	DOSA FESTIVAL - HMCS	29
25	WED	Republic day competition Extension Activity- Dept of English	30
26	THU	RepublicDayCelebration	
27	FRI		
28	SAT	<b>FourthSaturday</b> –Holiday	
29	SUN	Holiday	31
30	MON		32
31	TUE	Guest lecture- Dept of BTHM Guest Lecture - Dept of Commerce	33

Definiteness of purpose is the starting point of all achievement  
**–W.ClementStone**

## FEBRUARY2023

DATE	DAY	PARTICULARS	WORKING DAYS
1	WED	Guest Lecture- Dept of Aviation	34
2	THU	First internal commences	35
3	FRI		36
4	SAT		
5	SUN	Holiday	37
6	MON		38
7	TUE		39
8	WED	CAMPUS TQS-HMCS Guest lecture- Dept of FS &FSC	

			40
9	THU		41
10	FRI		
11	SAT	Second Saturday–Holiday	
12	SUN	Holiday	42
13	MON	Short Term Training Program- Dept of Aviation.	43
14	TUE		44
15	WED		45

“Great minds discuss ideas; average minds discuss events; small minds discuss people”- **Eleanor Roosevelt**

## FEBRUARY2023

DATE	DAY	PARTICULARS	WORK ING DA YS
16	THU	State Level Symposium- Dept of CS	4 6
17	FRI	Guest Lecture- Dept of CS	4 7
18	SAT		48
19	SUN	Holiday	
20	MON	Industrial Visit - Dept of English & History	4 9
21	TUE		
			5 0

22	WED	Workshop- Dept of BTHM CAMPUS TAJ- HMCS	51
23	THU	CAMPUS MARRIOT- HMCS	52
24	FRI	Parent Teacher Meeting-HMCS Guest Lecture - Dept of Commerce	
25	SAT	Holiday	
26	SUN		53
27	MON	Butter carving- HMCS	54
28	TUE	<b>NationalScienceDayCelebration</b>	55



Your time is limited, so don't waste it living someone else's life.

– Steve Jobs

## MARCH 2023

DATE	DAY	PARTICULARS	WORKING DAYS
1	WED	Industrial visit- Dept of CS	56
2	THU	SHELLS & MERMAIDS- HMCS	57
3	FRI	Hippocrene -2023,intercollegiate Department of English	58
4	SAT	Job Fair- Dept of BTHM	
5	SUN		59
6	MON	Ind Internal Exam Commences	60
7	TUE		61
8	WED	Women's Day celebration	62

9	THU		63
10	FRI	Field trip - Dept of History	
11	SAT	Holiday	
12	SUN		64
13	MON		65
14	TUE	Commerce Association Function	66
15	WED	National level Workshop- Dept of BTHM, History & Tourism	67

Your Time is limited, so don't waste it living someone else's life

- Steve Jobs

## MARCH 2023

DATE	DAY	PARTICULARS	WORKING DAYS
16	THU	National Seminar- dept of BTHM Campus Radisson- HMCS	68
17	FRI	Farewell - HMCS	69
18	SAT		
19	SUN		70
20	MON		71
21	TUE	World Forestry Day	72
22	WED	Telugu New year - Holiday	73

23	THU	Guest Lecture- Dept of Aviation	74
24	FRI		
25	SAT	International Lecture-Dept of FS& FSC	
26	SUN	Holiday	75
27	MON		76
28	TUE		77
29	WED	MahavirJeyanthi-Holiday	
30	THU		
31	FRI	Good Friday - Holiday	78

I am not a product of my circumstances. I am a product of my decisions  
**–Stephen Covey**

<b>APRIL 2023</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
1	SAT		
2	SUN	Holiday	79
3	MON	Model Exam Commences	80
4	TUE		81
5	WED		82
6	THU		83
7	FRI		84

8	SAT		
9	SUN	Holiday	85
10	MON		86
11	TUE		87
12	WED		88
13	THU		89
14	FRI		
15	SAT		

It does not matter how slowly you go as long as you do not stop  
- Confucius

APRIL 2023			
DATE	DAY	PARTICULARS	WORKING DAYS
16	SUN		90
17	MON		91
18	TUE		92
19	WED		93
20	THU		94
21	FRI		95
22	SAT	Earth Day-Holiday	

23	SUN	Holiday	96
24	MON		97
25	TUE	<b>CHAIRMANSIR'SBIRTHDAY</b>	98
26	WED		99
27	THU		100
28	FRI		
29	SAT	Last working Day	
30	SUN	Holiday	

Two roads diverged in a wood, and I— I took the one less travelled b.  
And that has made all the difference—**Stephen Covey**

MAY 2023			
DATE	DAY	PARTICULARS	WORKING DAYS
1	MON	May Day-Holiday	
2	TUE		
3	WED		
4	THU		
5	FRI		
6	SAT		
7	SUN	Holiday	

8	MON		
9	TUE		
10	WED		
11	THU		
12	FRI		
13	SAT		
14	SUN		
15	MON		

Themindiseverything.Whatyou thinkyoubecome

- **Buddha**

<b>MAY2023</b>			
<b>DATE</b>	<b>DAY</b>	<b>PARTICULARS</b>	<b>WORKING DAYS</b>
16	TUE		
17	WED		
18	THU		
19	FRI		
20	SAT		
21	SUN		
22	MON		

23	TUE		
24	WED		
25	THU		
26	FRI		
27	SAT		
28	SUN		
29	MON		
30	TUE		
31	WED		

Inordertosucceed,yourdesireforsuccessshouldbegreaterthanyourfearof failure– **BillCosby**

**NOTES**

## NOTES



**AnnaiFathimaCollegeofArts&ScienceTir  
umangalam**

**CLEARANCEFORM  
2017-2018**

**Name:** \_\_\_\_\_ **Course** \_\_\_\_\_

**Attendance:** \_\_\_\_\_ **Library:** \_\_\_\_\_

**AccountsDept:TutionFee:** \_\_\_\_\_ **MessFee:** \_\_\_\_\_

**ClassTutor:** \_\_\_\_\_

**HOD**

**COE**

**Principal Annai Fathima College of  
Arts & Science  
Tirumangalam**

**CLEARANCE FORM  
2017-2018**

**Name:** \_\_\_\_\_ **Course** \_\_\_\_\_

**Attendance:** \_\_\_\_\_ **Library:** \_\_\_\_\_

**Accounts Dept: Tution Fee:** \_\_\_\_\_ **Mess Fee:** \_\_\_\_\_

**Class Tutor:** \_\_\_\_\_

**HOD**

**COE**

**Principal**

PersonalMemorandum

Name	:	
Course	:	
RegNo	:	
DateofBirth	:	
FatherName	:	
BloodGroup	:	
Height&Weight	:	Cms
	KgContactAddress	:
EmailID	:	

PhoneNumber

Personal

\_\_\_\_\_

Resi

\_\_\_\_\_

DayScholar/Hosteller

:

NOTES

## NOTES

## NOTES

## NOTES

## TEACHINGSTAFFLIST



**TEACHINGSTAFFLIST**

## **TEACHINGSTAFFLIST**

SUN DA Y	SATU RDA Y	FRI DA Y	T H U RS D A Y	WE DN ES DA Y	TU ES DA Y	MO ND AY	DAY/H OUR	TIM ETA BLE
							<b>I (10.00-10.55)</b>	
							<b>II (11.00-11.55)</b>	
							<b>(11.55-12.05)</b>	
							<b>III(12.05-01.00)</b>	
							<b>(01.00-02.00)</b>	
							<b>IV (02.00-02.55)</b>	
							<b>(02.55-03.05)</b>	
							<b>V (03.05-04.00)</b>	

### **NATIONALANTHEM**

Janaganamanaadhinayakajayahe  
BharathaBhagyaVidhataPunjabas  
indhuGujarata  
MarathaDravidaUtkalaBanga  
VindhyaHimachalaYamunaGangaU  
chchalaJaladhitara  
TavaSubhanamejage  
Gahetavajayagatha  
Janaganamangaladayakajayahe  
BharatabhagyaVidhata  
Jayahe,jeyahe,jayaheJa  
yahe,jeyahe,jayahe

- RabindranathTagore

### **ENGLISHTRANSLATION**

Thou art the ruler of the minds of all people, Thou  
Dispenser of India's destiny  
Thy name resonates where the Punjab  
Sind, Gujarat and Maratha, of Dravida, Orissa and Bengal, Its  
echoes in the hills of the Vindhyas and the  
Himalayas, mingles in the music of Jamuna and  
the Ganga, and is charmed by the waves of the Indian sea. The  
y pray for thy blessing, and sing thy  
praise Thou, Dispenser of India's destiny  
Victory, Victory, Victory to thee.

