

Annai Fathima college Arts and Science College,

Alampatti – 625706

IQAC MINUTES OF MEETING AND ACTION TAKEN REPORT

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 06th September 2019

Dr. Velmani, Principal and Chairman of IQAC insisted that the HODs are requested to present the department details as follows,

- Research programmes conducting and applied for conducting the same in the departments
- The details of the practice based internal examinations and evaluation.
- The value added programmes conducting in the department.
- Field projects and internship programmes conducted in the departments.
- The details of the different activities conducted in the department forums.
- Number of students enrolled in E-learning courses.
- Planning to conduct NAAC sponsored seminar by IQAC
- The status of NAAC accreditation process.
- Results analysis and percentage of the final year students of April-2019 examinations.

SNO	DECISION TAKEN	ACTION TAKEN REPORT
1	To introduce PG Programmes in the departments	PG programmes are started in English, TAMIL, FORENSIC SCIENCE, HOTEL MANAGEMENT and COMMERCE departments
2	New value added programmes can be introduced in the departments	value added programme was introduced in various Departments like English, Tamil, Computer Science, Commerce.
3	Practice based field projects should be conducted	All the departments are conducting practice based field projects, evaluating and awarding marks.
4	More activities should be conducted under the forum in the departments	All the departments have conducted many activities under the forum.
5	Encouraging the staff and students to enroll in the E-Learning programmes	Many staff and students have enrolled in the E-learning programmes conducted by SWAYAM-NPTEL
6	To start a NCC unit in our college from this year	We have started a NCC unit in this academic year. 35 students have joined and getting training in this NCC unit.

Members:

1. Dr. Velmani , Principal, Chairman IQAC *N. Velmani*
2. Prof M. Nayas, IQAC HEAD *M. Nayas*
3. Dr. Muniyandi, HOD Tamil *Dr. Muniyandi*
4. Prof . AL. Rajkumar, HOD English *AL. Rajkumar*
5. Dr. K. Duraipandi, HOD Commerce *D. K. Duraipandi*
6. Dr. P. Justin, HOD Physics *P. Justin*
7. Dr. Baby Munirathnam, HOD Computer Science *Baby Munirathnam*
8. Prof . Manimegalai, HOD History *R. M. Manimegalai*
9. Prof. Udayakumar, HOD Mathematics *U. Udayakumar*
10. Prof. VN. Balraj, HOD HMCS *VN. Balraj*
11. Dr. L. Shebin, HOD BTHM *L. Shebin*
12. Dr. IM. Karthikeyan, HOD HACM *I. M. Karthikeyan*
13. Prof. Vanmathi, HOD Hospital Management. *Vanmathi*
14. Prof. B. Haribalakrishnan, HOD BBA Aviation. *B. Haribalakrishnan*
15. Dr. L. Vishnuvarthini, HOD Forensic Science *L. Vishnuvarthini*
16. Prof G. Sasikala, HOD Fire and Safety *G. Sasikala*
17. Prof P. Raja, HOD Physical Education *P. Raja*
18. Mrs. C. Gajalakshmi , Librarian. *C. Gajalakshmi*
19. Mrs. V. Shivajothi, Controller of Examination. *V. Shivajothi*
20. Dr. Muniyandi, NSS Programme Officer *Dr. Muniyandi*

N. Velmani
PRINCIPAL
PRINCIPAL
Annai Fathima College of Arts & Science
Alampatti, Thirumangalam,
Madurai Dist - 625 706.