

**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**(A. Y. 2021-22)**

Date: 11.07.2021, Time: 1:00 P.M. to 3:00 PM, Venue: Online Google Meet Platform

**AGENDA**

1. Approval of the previous meeting minutes
2. Preparation for NIRF & Media Ranking Related
3. Preparation for Annual Academic & Administrative Audit (AAA)
4. AQAR Submission
5. NAAC Preparations
6. Any other Matter

Date: 11.07.2021, Minutes of the Meeting PROCEEDINGS

**Agenda 1:**

Welcome Dr.C.R.Gladys Leema Rose , Principal welcomed the members for the IQAC meeting and Introduced the members to the committee. She placed on record for the achievements in NIRF ranking 2021 and media ranking in the last year to the members.

**Agenda 2:**

Approval of the previous meeting minutes Prof M. Nayas, Coordinator, IQAC has initiated the discussion for the approval of the previous committee meeting minutes. And presented the action taken report of the last year IQAC Committee meeting and got approved from the members on the minutes of previous committee.

**Agenda 3:**

Preparation for NIRF & Media Ranking Related Dr.C.R.Gladys Leema Rose, Principal requested the members to suggest the inputs to improve further. The members had suggested that to concentrate on Teaching learning & Resources (TLR) metrics and improvise the standards related on. Finally, it was noted and will be initiated for the coming years. The committee suggested motivating the faculty members to present more publications in Scopus and Web of Science.

**Agenda 4:**

Preparation for Annual Academic & Administrative Audit (AAA) Prof M. Nayas Coordinator IQAC has informed the Internal and External Audit of the Annual Academic and Administrative Audit for the year 2022. The Programme heads were asked to give one month time in prior to audit for segregates the files and reports of the department.

**Agenda 5:**

AQAR Submission Prof M. Nayas has informed the programme heads to send the data for the submission of current AQAR in NAAC portal. DrC.R.Gladys Leema Rose, Principal has alerted the department heads to take GPS tagged photo for any events for coming days which is to be essential for uploading the document's proofs.

**Agenda 6:**

NAAC Preparations Dr.C.R Gladys Leema Rose, Principal. We need to initiate the preparation process with new RAF format for uploading data and proofs. The Criterion-wise champions and co-champions are asked to gear-up the preparation process with criterion-wise meeting to facilitate the report with proofs as per the NAAC requirements.

#### **Agenda 7:**



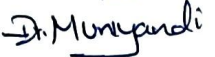




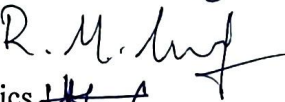



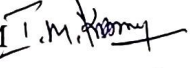


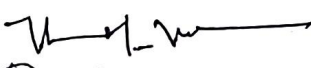



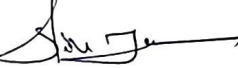
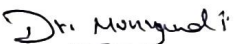
Any other Matter requested the department heads to inform the students to take in part in all on-line competition conducted by the other colleges. And also informed to apply for scholarships in the National Scholarship portal which will be accepting application till next month in different categories.

#### **Vote of Thanks**

The meeting came to end 3:00 PM, with the formal vote of thanks given By Mr. Rajkumar, Head Department of English .

IQAC meeting for Academic Session 2021-22 was held on 11<sup>th</sup> July 2021. The following members attended the meeting.

**Members:**

Dr. C.R. Gladys Leema Rose , Principal, Chairman IQAC   
Prof M. Nayas, IQAC Co-Ordinator   
Dr. Muniyandi, HOD Tamil   
Prof . AL. Rajkumar, HOD English   
Dr. K. Duraipandi, HOD Commerce   
Dr. P. Justin, HOD Physics   
Dr. Baby Munirathnam, HOD Computer Science   
Prof . Manimegalai, HOD History   
Prof. Udayakumar, HOD Mathematics   
Prof. VN. Balraj, HOD HMCS   
Dr. L. Shebin, HOD BTHM   
Dr. IM. Karthikeyan, HOD HACM   
Prof. Vanmathi, HOD Hospital Management.   
Prof. B. Haribalakrishnan, HOD BBA Aviation.   
Dr. L. Vishnuvarthini, HOD Forensic Science   
Prof G. Sasikala, HOD Fire and Safety   
Prof P. Raja, HOD Physical Education   
Mrs. C. Gajalakshmi , Librarian.   
Mrs. V. Shivajothi, Controller of Examination   
Dr. Muniyandi, NSS Programme Officer 



PRINCIPAL

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